

## **Contract for Acceptable Use**

### ***Archbishop Rummel High School***

As a computer user, I agree to follow the rules and policies in all of my work with computers while attending Archbishop Rummel High School.

1. The use of the computer is a privilege, not a right, and inappropriate use will result in the cancellation of this privilege. Vandalism or intentional modification of system settings will result in cancellation of privileges and/or school disciplinary action. The school reserves the right to seek financial restitution for any damage caused by a student. The system administrators will deem what is inappropriate use, and their decision is final. The administration, faculty, and staff of the school may request that the system administrators deny, revoke, or suspend specific user privileges. Violations will be dealt with seriously.
2. The student will not use computer resources for non-academic purposes. When in the computer labs, the student will talk softly and work in ways that will not disturb other users. The computer work area will remain clean and free from food and drink.
3. The student will protect the privacy of others' work. The student will not:
  - a. try to learn another user's password
  - b. copy, change, read, or use files from another user without prior permission from that user
  - c. attempt to gain unauthorized access to system programs for computer equipment
  - d. use computer systems to disturb or harass other computer users or use inappropriate language in communications
4. The student will honor the school's procedures for the storage of information. Files may be deleted from the system with or without prior notice to protect the integrity of the network and space limitations on the computer's hard drive.
5. Archbishop Rummel High School reserves the right to examine all data to make sure that all users are in compliance with these regulations.

As an Internet user, I agree to follow the rules and policies in all of my work with computers while attending Archbishop Rummel High School.

1. Internet is to be used for scholarly research and as a means of obtaining needed educational information. The student is prohibited from using the Internet for other purposes during the scholastic day. The student takes responsibility for all content found on the computer or laptop. The student's personal laptop is subject to removal if the content on the laptop is found to be in violation.
2. The student will be instructed in the proper use of the network. The student's use of the Internet must be in support of education and research and be consistent with the educational objectives of Archbishop Rummel High School. Use for commercial activities, product advertisement, or political lobbying is prohibited. This includes, but is not limited to, copyrighted material, threatening or obscene material, or material protected by trade secret. Archbishop Rummel High School reserves the right to monitor the Internet usage of all students through specialized software reporting as well as any other means available to teachers and administration. Archbishop Rummel High School has a content filtering system at all schools, and students are not allowed to access inappropriate sites. Should a student find material that

may be deemed inappropriate while using the Internet, he should immediately inform a teacher and refrain from downloading this material.

3. The student may not use any chat or collaboration program to communicate with others through the computer network during class, unless a teacher or administrator expressly authorizes him to do so. The use of e-mail during class, without teacher approval, is strictly prohibited. Likewise, the playing of games during class time, without teacher approval, is also strictly prohibited. No computer programs (executables), music files, video files, pornography, or copyrighted material may be distributed over the network. This rule prohibits sending files through e-mail as well as setting up "servers" on a student's laptop or by any other physical or electronic means. The student should not download copyrighted music, video, or non-shareware programs, games, and/or any programs not supported by Archbishop Rummel High School. Any use of peer-to-peer software is strictly prohibited. This includes but it is not limited to Napster, Imesh, Morpheus, Kazaa, or WinMx.
4. The student must take full responsibility for his own actions. Archbishop Rummel High School, along with the other organizations assisting us in providing Internet access, will not be liable for the actions of anyone using the school's connection to the Internet. The student will assume full liability – legal, financial, or otherwise – for his actions. In addition, Archbishop Rummel High School takes no responsibility for any information or materials that are transferred through the Internet.
5. The student is responsible for not pursuing material that could be considered offensive. Parents must realize that their students may encounter material on a network/bulletin board that they do not consider appropriate (vulgar jokes, statements of belief that some might consider immoral, etc.).
6. The student must not attempt to bypass or disable any filtering and security devices. This includes any attempt to "crack" passwords, operating systems or other network or Internet devices.
7. The student represents Archbishop Rummel High School in everything he does. At no time should a student participate in a social networking setting that conflicts with the beliefs and policies of Archbishop Rummel High School. This includes but it is not limited to Facebook, MySpace, or Twitter.