



This handbook belongs to:

NAME _____

ADDRESS _____

CITY/TOWN _____ ZIP CODE _____

PHONE _____

STUDENT NO. _____



PLEASE NOTE: The front cover is sensitive to extreme heat. Do not leave in direct sunlight!

Printed on recyclable paper



**Archbishop Rummel High School
Student Handbook
2011 – 2012**

Alma Mater

Rummel High, we raise our voices loud,
Your virtues to proclaim
Through the years we never shall forget you;
We'll be faithful to your name.
Hail to you, our Alma Mater,
We'll pledge undying loyalty.
Our thoughts, our love, and gratitude
Will evermore belong to you.
Though far we wander
Through the years may all our actions prove to you
That every good you strove to teach
Has made us loyal, brave, and true.

Archbishop Rummel High School
1901 Severn Avenue . Metairie, LA 70001 . 504.834.5592
www.rummelraiders.com

**Under the auspices of
The Archdiocese of New Orleans
Educating the Youth of the Archdiocese
Since 1962**

**A Recognized School of Excellence
by the
U.S. Department of Education**

**Approved by
The Department of Education of the State of Louisiana**

**Accredited by
Southern Association of Colleges and Schools
Louisiana State Board of Education**

**Member of
National Catholic Educational Association
Association for Supervision and Curriculum Development
National Association of Secondary School Principals
Louisiana High School Athletic Association**

Archbishop Rummel High School admits students of any race, color, national and ethnic origin to all the rights, privileges, programs, and activities accorded or made available to students at its school. Applicants and students are not discriminated against on the basis of race, color, national and ethnic origin in administration of admission and educational policies, scholarship and loan programs, and in athletic and other school-administered programs.

The rules and policies for Archbishop Rummel High School are outlined in the student handbook which is posted on the school website. The rules and policies in the Archbishop Rummel High School student handbook are a material condition of the contractual agreement between the school and the student and his parents/guardians. In developing the rules and policies for Archbishop Rummel High School, we have tried to be as explicit as possible, but we are aware that during the academic year new and unusual circumstances may arise. The president and/or principal will have the authority to use his discretion in making decisions regarding unforeseen circumstances. The president and/or principal may also amend the student handbook, and parents and students will be given notice.

**Archbishop Rummel High School
Student Handbook
Table of Contents**

History	5
Philosophy.....	6
School Crest.....	7
School Logo	8
School Colors and Mascot	8
School Organization	10
Admissions Policy	12
Finances	13
Academics	18
Electives	25
Scheduling of Courses	25
Honors Program	27
Grading	27
Recognition	31
Academic Probation	32
Academic Honors and Awards.....	32
Graduation Awards.....	33
Examinations.....	34
Academic Honesty and Integrity	34
Courses at Other Schools	36
Outside Credit	36
Guidance	37
Resource Program	38
Library.....	38
Tutoring Labs and Academic Assistance	39
Campus Ministry.....	39
Behavior Policy.....	40
Attendance.....	47
Disciplinary Actions	50
Drug Testing	52
Dress Code	53
Acceptable Use Policy	56
Student Activities	59
Academic Clubs	61
Fine Arts Clubs.....	62
Literary Clubs.....	64
LaSallian Service Clubs	64
Club Athletics	66
Athletics	67
Appendix	68
Class Time Schedules	75
Daily Rotation Schedule.....	76
2011 – 2012 Calendar and Important Dates.....	77
Examination Schedule 2011 - 2012.....	78
Principles for Open Communication.....	79
Fight Song.....	81
Profile of an Archbishop Rummel High School Graduate.....	82

History

Living Tradition

Born in Germany on October 14, 1876, Joseph Francis Rummel was destined for greatness. After obtaining his doctorate in Rome and serving as a priest in New York City and Omaha, Nebraska, for twenty-five years, he headed south on March 9, 1935, when he was named the ninth archbishop of New Orleans upon the death of Archbishop Shaw.

Archbishop Rummel served as the local leader of the Catholic Church for twenty-nine years. During his tenure in New Orleans, the Church enjoyed a period of great growth. From 1935 until 1960, the number of students in Catholic schools in the Archdiocese grew from fewer than 40,000 to more than 85,000. The number of church parishes increased from 135 to 180. Recognizing the need for expansion, Archbishop Rummel launched the Youth Progress Program in 1945 to raise money for education and the building of schools. Some seventy new schools were opened by the Archdiocese under the direction of Archbishop Rummel.

In 1953, Archbishop Rummel issued a pastoral letter entitled "Blessed are the Peacemakers." In this letter, which was read in every Catholic Church in New Orleans, Archbishop Rummel officially ordered the end of segregation in the Archdiocese by stating, "Let there be no further discrimination or segregation in the pews, at the Communion rail, at the confessional, and in parish meetings, just as there will be no segregation in the kingdom of Heaven."

During 1958, Archbishop Rummel began an archdiocesan-wide campaign to finance the construction of four new high schools in Jefferson Parish, all of which opened in 1962. Archbishop Rummel High School was one of those schools and was named for him, despite his protests.

Archbishop Rummel's health began to fail late in 1960. Despite his age, his poor health, and an almost total loss of sight, he maintained an active interest in Church affairs. He participated in the dedication of Archbishop Rummel High School in the fall of 1962 and he journeyed to Rome for the opening of the Second Vatican Council.

On November 9, 1964, this strong, determined spiritual leader went to his eternal reward, leaving behind a heritage of good works – including the school which bears his name. The spirit of Joseph Francis Rummel continues to live in the faculty, the student body, and the alumni of Archbishop Rummel High School, a spirit characterized by the Archbishop’s own motto, animam pro ovibus onere, or “to give one’s life for the sheep.”

LaSallian Tradition

Opened by the Brothers of the Christian Schools (Christian Brothers) on September 10, 1962, Archbishop Rummel High School welcomed 225 freshmen into its charter class. In its second year, with the admission of nine new freshman classes, the school had an enrollment of almost 600 students. Additional freshman classes were added each year until the 1965-66 school year, when the school was a complete high school with 1,100 students. The charter class of 222 graduated on May 27, 1966.

The Christian Brothers relinquished governance of Archbishop Rummel High School to the Archdiocese of New Orleans in June 1993. On September 16, 2009, Archbishop Rummel High School re-associated with the Christian Brothers. The re-association was marked by a special mass and ceremony to celebrate the historic moment. Dedicated lay men and women are now charged with perpetuating the mission of the Christian Brothers for future generations of Raiders.

Archbishop Rummel High School is proud of its association with the Christian Brothers and the order’s commitment to the development of faith, community, and service in the students it serves. True to the LaSallian ideal of the education of young people, Archbishop Rummel High School recognizes the inherent dignity of each student and works to educate him according to his unique talents and abilities.

Philosophy

Mission Statement

Archbishop Rummel High School educates each student according to the principles of the Catholic Church in the LaSallian tradition of faith, community, and service. In a caring, disciplined environment of social awareness and academic excellence, Archbishop Rummel High School challenges each student to recognize the dignity of

life and to develop and share, to the best of his ability, his unique talents.

The Charism of Archbishop Rummel High School

The school bears the name of Joseph Francis Rummel, the ninth archbishop of New Orleans. Archbishop Rummel was a strong, determined spiritual leader noted for his commitment to the growth of Catholic education and for his dedication to social justice. We respond to his example, which is characterized by his own motto, "To give one's life for the sheep." Archbishop Rummel High School was originally staffed by the Brothers of the Christian Schools. We remember our past, rooted in the philosophy of St. John Baptist de La Salle, the founder of the Brothers of the Christian Schools, which calls on the institution to see all things and all people through the eyes of faith.

School Crest

The crest or coat-of-arms of Archbishop Rummel High School symbolizes the school in a fourfold manner. In the upper left quadrant is the star of faith of the Christian Brothers. This star symbolizes the faith of the faculty in youth and the faith which they seek to foster in their students. Archbishop Joseph Francis Rummel is symbolized in the upper right quadrant by a hunting horn from his own coat-of-arms. Dominating the lower left quadrant is an open book, symbolic of the knowledge provided by Archbishop Rummel High School and which is the basis of all the education and culture that is available to the students.

The seal of the state of Louisiana completes the crest in the lower right quadrant. The pelican is the state bird of Louisiana. This bird, which gives its blood to sustain its young, symbolizes the devotedness, which should characterize the Archbishop Rummel High School student. Separating and joining the quadrant is the cross, symbolizing religion, which keeps each endeavor of the school in its proper perspective and joins them all under its benevolent influence.

Each Archbishop Rummel High School student proudly wears the school crest every day on his school uniform.

School Logo

The official school logo of Archbishop Rummel High School is the “R”. The “R”, as we know it today, was introduced to the Archbishop Rummel community in 1972 by head football coach Don Perret. From 1972 through 1979, the football teams at Archbishop Rummel High School wore the same “R”, as we know it today, on the sides of their football helmets. This was the start of the era of very successful athletic programs at Archbishop Rummel High School.

In 1995, new head football coach, Jay Roth '81, was hired to bring his alma mater's football program back to prominence. Head Coach Jay Roth was a 3-year starter as the Raider quarterback (1978-1980) and captain on Rummel's undefeated district championship team in 1980. One of the first things that Coach Roth did in 1995 was to bring the tradition of the “R” back to the football program. The “R” that Coach Perret introduced to the world in 1972 is still being used today as a hallmark of the football program at Archbishop Rummel High School.

The “R” has become the most recognizable symbol of Archbishop Rummel High School. Archbishop Rummel High School, after completing an intense marketing survey in 2005, chose to adopt this most recognizable symbol of the school as the official logo for the institution. This “R” has been heavily marketed throughout the State of Louisiana and across the country as the official symbol of Archbishop Rummel High School. This “R” represents the same ideals that Archbishop Joseph Francis Rummel stood for – being **BOLD, STRONG, AND UNAFRAID**.

School Colors and Mascot

After the school colors (Columbia blue, scarlet red, and white) and the Raider mascot were established, the school had New Orleans artist John Chase draw the then unnamed Archbishop Rummel Raider. In 1966, the Raiders were participants in the District Track meet when Mrs. John Cressend, the mother of a senior track member, suggested her son's name, “Rufus,” as an appropriate mascot name to Principal Brother John Fairfax.

Brother John told Puffy Cressend that if her son won his upcoming mile race, the name of Archbishop Rummel High School's mascot would be “Rufus.” Sporting a broken arm, senior Rufus Cressend

won the race, and the school's new mascot has been called "Rufus" ever since.

In 1978, the Archbishop Rummel High School student body had an election to name Rufus' horse. After reviewing hundreds of names, the students finally selected "Rumpus" as the name of Rufus' horse.

The nickname "Super Ants" is sometimes associated with Archbishop Rummel Raider football. This nickname dates back to 1972 when a tiny group of Raiders defeated the Chalmette Owls by a 3-0 score. The Owl coach said the Rummel defense was so thorough that it was like stepping into an ant pile.

School Organization

School Leadership Team

President/Principal	Mr. Michael Scalco
Finance Director	Ms. Connie Carrigee
Religious Formation Director	Ms. Denise Otilio
Advancement Director	Mr. Joseph Serio

School Staff

Academic Assistant Principal	Dr. Sarah Ross
Admissions Director	Mr. Casey Cadella
Athletic Director	Mr. Phil Greco
Assistant Athletic Director	Mr. Kirk Maronge
Dean of Students	Mr. Robert Pinero
Assistant Dean of Students	Mr. Cole LeMay
Service Director	Mr. Mark Firmin
Student Activities Director	Ms. Donna Mascari
Student Services Director	Mr. Timothy Burns
Network Administrator	Ms. Cheryl Mire
Assistant Technology Director	Mr. James Flatley
Student Laptop Coordinator	Mr. Douglas Neill
School Chaplain	Fr. Pat Wattigny
Director of Mission	Mr. Donald Stout
Staff Development Coordinator	Ms. Lynn Silbernagel
AP Program Coordinator	Mr. David Rodriguez
Teacher Observation Team	Mr. David Rodriguez
Teacher Observation Team	Ms. Lynn Silbernagel

Institutional Advancement

Advancement Director	Mr. Joseph Serio
Advancement Coordinator	Ms. Marion Muhs
Alumni Relations Director	Mr. Darryl Roule
Communications Director	Mr. Joseph Serio

Finance Department

Finance Director	Ms. Connie Carrigee
Senior Accountant	Mr. Tom McLaughlin

Facilities

Maintenance Director	Mr. Steve Cazeaux
Facilities Assistant	Mr. Clarence Mutterer

Department Chairs

ACT Preparation	Mr. Michael Mahoney
Computer Science	Mr. James Flatley
English	Ms. Lynn Silbernagel
Fine Arts	Mr. Cole LeMay
Foreign Language	Ms. Mary Ann Ramirez
Physical Education	Mr. Kirk Maronge
Library	Ms. Deborah Lobrano
Mathematics	Mr. Douglas Neill
Religion	Dr. Tim Kettenring
Resource	Mr. Michael Chepolis
Science	Dr. Randy Ford
Social Studies	Mr. Louis Burg

Office Staff

Finance	Ms. Pauline Lugo
Bookstore	Ms. Pam Davis
President/Principal/Admissions	Ms. Elizabeth Hartman
Discipline & Attendance	Ms. Ann McKinell
Receptionist/Guidance	Ms. Theresa Reech
Copy Room	Ms. Barbara Vickers
Student Activities	Ms. Laurie Waltzer

Admissions Policy

Introduction

Archbishop Rummel High School, an archdiocesan Catholic school, welcomes all applicants who can benefit from and contribute to the LaSallian traditions of faith, community, and service. Students of any race, ethnicity, religion, academic ability, or socio-economic background are encouraged to apply. The Archbishop Rummel High School experience is not limited to the academic, social, or athletic elite.

Ordinarily, all applicants for initial admission are selected according to evaluation of cumulative records and standardized test scores from elementary schools as well as personal interviews with a school representative. The following requirements must be met by applicants to the eighth and ninth grade: satisfactory academic and conduct grades and favorable recommendations from principals and disciplinarians of previous schools. Students applying must also have a genuine interest in and understanding of Archbishop Rummel High School.

Applications for grades higher than ninth are based on available openings and on Archbishop Rummel High School's ability to fit the student into the school's curriculum. All such applicants are required to go through a formal interview process. All transfer students will be drug tested within the first month of entry. If the transfer student tests positive, the administration reserves the right to ask for immediate withdrawal and/or dismissal.

Priority in admission is given first to students from Catholic schools in Jefferson Parish, second to students from other Catholic schools, and third to students from public and private schools. Additional consideration is given to younger brothers of students presently enrolled, sons of alumni, and younger brothers of alumni.

All admissions to Archbishop Rummel High School are for one year at a time. After the initial year of admission, the school reserves the right to refuse admission for the next year.

When no places are currently open in a grade, the school will organize a waiting list for that year. Applicants will be notified when the waiting list is the only available option. Conditions

leading to student turnover are very difficult to anticipate; thus it is impossible to predict if and when a space will become available.

Withdrawal Procedure

Official withdrawal from Archbishop Rummel High School is handled by the Admissions Office. No official transcript of credits will be forwarded until the following requirements are met:

- All tuition and fees are cleared by the Finance Office.
- All library fees are cleared by the librarians.
- Student has returned to the Admissions Office the student ID card; all textbooks, excluding those bought by the student; any athletic, band, or club uniforms and equipment.

Tuition is prorated through the month of withdrawal. Once calculated, any tuition overpayment will be refunded. All other fees are non-refundable.

Finances

2011 – 2012 Tuition and Fees

School leadership sets registration, tuition and fees on a yearly basis. These amounts are approved by the school board and the Archdiocese of New Orleans. Total charges for the school year include, but are not limited to, the use of state-provided textbooks, student insurance, subscription to the school newspaper and specific school activities and athletic events. Current students re-register for the next school year at a specified date early in the calendar year. New students pay registration at the time of acceptance.

Special course related fees are due at the time of student orientation. Certain courses require the use of privately purchased textbooks and/or laboratory fees. Students are responsible for all texts and materials provided for use and must pay for them if they are lost or damaged.

The school reserves the right to suspend students from school for nonpayment of tuition. All indebtedness to the school must be paid in order for students to take exams or to graduate.

Registration/Activity Fee

A \$350 registration/activity fee for new students is paid at the time of registration. This fee covers the cost of scheduling students, school student insurance, some testing services, and the admission to district athletic events. The registration fee is paid by applicants upon notification of admission. If fees are received after the specified due date, a \$200 late fee will be assessed.

The registration fee for current students is \$300 and is due on a specified date. If fees are received after the specified due date, a \$200 late fee will be assessed.

If a student is not readmitted into Archbishop Rummel High School for academic or disciplinary reasons after the fee has been paid, the school refunds the registration fee. If a student withdraws after paying the registration fee, the fee is not refunded.

Building Fee

A building fee of \$650 per student is refundable only if the student withdraws prior to the first day of the school year.

Senior Fee

A \$225 senior activity and graduation fee is non-refundable after the first day of the school year.

Tuition

The tuition for the 2011 - 2012 school year is \$6,750. Parents may finance the tuition with First Bank and Trust during the spring. Consideration for financial assistance is available only after the registration fee has been paid.

Other Fees

Fees are charged for technology, art, fine arts, retreats, yearbook, parents' club, and various courses. These fees are due and payable on student orientation days. These fees are non-refundable after the first day of school.

Book Costs

Many textbooks are supplied free of charge by the state, but some courses require paperbacks, additional texts, and workbooks. Most of these books can be purchased online prior to the opening of school. State textbooks that are not returned, in satisfactory condition, are subject to replacement fees.

Re-registration

Unless granted an exception, students with an outstanding tuition balance may not re-register for the following school year. If a student has an outstanding tuition balance, the school will apply any payment received during the re-registration period to that balance.

NSF Charge

A student's tuition account will be charged a \$25 NSF fee for any check returned or EFT denied by the bank.

Financial Aid

A budgeted amount of financial aid (separate from the school's academic scholarship awards) is awarded on a yearly basis to Archbishop Rummel High School students. Financial aid is based strictly on family need and is available to a student registered for the following school year. Parents/guardians must apply for financial aid each spring.

Parents/guardians wishing to receive financial aid must submit an application to Financial Aid Independent Review (FAIR), an independent company. The guidelines for submitting the application are established by FAIR. Application forms can be obtained from the FAIR in February. Parents/guardians may apply online or mail the application form directly to FAIR according to the deadline specified by the company.

The Financial Aid Committee, composed of the President, the Principal, the Executive Director of Finance, the Financial Aid Program Administrator, and a member of the school's Finance Committee determines the minimum and maximum amounts of financial aid each year based on the amount of aid budgeted and the tuition established for the coming year.

FAIR notifies the school of its recommendations. The Financial Aid Committee then reviews the report issued by FAIR. In the event of extenuating circumstances concerning an applicant's family that occur after the application process begins, the Financial Aid Committee may make adjustments in the amount of awarded aid.

The Financial Aid Program Administrator notifies parents/guardians who applied for financial aid of the award or denial after the committee meets. A form acknowledging the acceptance of the financial aid award and the resulting

stipulations is signed by the student and the parents/guardians. A tuition loan with First Bank is reduced at no cost for the parents/guardians of a student who receive a financial award.

The school's financial aid budget also includes a specified amount that can be used in the case of a family emergency that occurs during the school year. Any financial award not used or forfeited during the school year is added to this specified amount. The Financial Aid Committee may allocate this money.

A student who receives financial aid must perform work for the school between June 1 and April 30. The work performed involves labor on the school's campus. Work projects must be approved in advance by the Financial Aid Program Administrator and the President. The Financial Aid Program Administrator determines the work schedule for each financial aid recipient. The Financial Aid Program Administrator is responsible for keeping a daily written verification of the work performed. Both the Financial Aid Program Administrator and the student sign the form indicating the type of work and the hours. The President and Executive Director of Finance receive a weekly report on the work status of any student receiving financial aid.

A student who fails to complete the work study assignments as scheduled or who fails to maintain good academic, attendance and discipline standing will forfeit his award for the remainder of the school year. In the event an award is rescinded, the account balance will become due immediately. All other student accounts must be paid in full by April 30 or the award for the following school year will be forfeited.

For further information regarding the financial aid process, contact the school's Finance Office at 834-5592, ext. 291.

Scholarships

The four Academic Scholarship Programs for eighth and ninth grade students are as follows:

Archbishop Joseph Francis Rummel Honors Scholarship

\$1,000 Each Year

Requirements: 98-99 percentile on placement test, "A" work at elementary school and maintenance of cumulative 3.50 GPA in the curriculum assigned by the school.

St. John Baptist de La Salle Honors Scholarship

\$800 Each Year

Requirements: 96-97 percentile on placement test, "A" work at elementary school and maintenance of cumulative 3.50 GPA in the curriculum assigned by the school.

Rummel Raider Honors Scholarship

\$600 Each Year

Requirements: 94-95 percentile on placement test, "A/B" work at elementary school, and maintenance of cumulative 3.50 GPA in the curriculum assigned by the school.

LaSallian Honors Scholarship

\$400 Each Year

Requirements: 90-93 percentile on placement test, "A/B" work at elementary school, and maintenance of cumulative 3.25 GPA in the curriculum assigned by the school.

All applicants for eighth or ninth grade are required to take the placement test when administered by the school on the official Application Day in January.

On the basis of placement test scores, the school's scholarship committee, headed by the principal, considers students who potentially qualify for scholarships. Previous school records and recommendations from principals are sought. Scholarship award winners will be notified in writing.

In general, the scholarship awards go to the students with the highest placement test scores (90 percentile minimum) who meet the criteria for the award. The school has no limit on the number of grants available for distribution. All scholarships are renewable on an annual basis provided the recipient maintains his cumulative GPA and performance criteria. Students who no longer meet the established requirements for scholarships will be notified.

Financial Assistance Disclosures

If a student participates in interscholastic athletics, acceptance of financial assistance by his parent or guardian authorizes the principal to share in confidence this information and the amount of financial assistance with the other principals of the athletic district and the Commissioner of the Louisiana High School Athletic Association, as required by the constitutions and by-laws of the district.

Academics

Introduction

Classroom instruction at Archbishop Rummel High School always seeks to fulfill the spiritual and academic potential of each student. Teachers work to foster a sense of Catholic community through daily prayer and a commitment to Catholic principles. In addition, teachers design academic programs so that students use their knowledge in the service not only of self but of others.

In the image and likeness of God, each student is capable of great intelligence and learning. To this end, teachers plan lessons based on sound academic principles. They challenge their students to think critically and continually assess the work of their students, remediating when necessary to make sure students gain the academic skills they need. Above all, teachers encourage the pursuit of life-long learning.

Archbishop Rummel High School seeks to provide academic opportunities that assist in the personal growth and development of each and every student. In order to encourage students to perform to their fullest potential and to use their unique gifts and talents, Archbishop Rummel High School encourages each student to plan his course selections with input and assistance from his teachers, counselors, and parents. Ultimately, the student takes responsibility for establishing and meeting his academic goals.

Archbishop Rummel High School conducts a four-year high school and an eighth grade program of studies. Students must complete four years of high school studies before they are graduated.

Program of Studies

Archbishop Rummel High School's academic program is distinguished by a rigorous and comprehensive curriculum design unique to each course and each academic discipline. This curriculum, taught by dedicated professional educators, offers the students a variety, both broad and deep, of college preparatory courses, including those recognized by the College Board as fulfilling the criteria for Advanced Placement.

Upon successful completion of Archbishop Rummel High School's academic program, each student will have earned sufficient credits in the courses necessary not only to meet, but also exceed the criteria established by: Louisiana Department of Education,

Louisiana Tuition Opportunity Program for Students (TOPS), and Southern Association of Colleges and Schools (SACS).

In accordance with Archbishop Rummel High School's mission statement, the objective of the academic program is to provide "an environment of academic excellence which challenges each student...to the best of his ability." Therefore, after dialogue with the student, it is incumbent upon the Guidance Office and the academic assistant principal to provide the student with a class schedule which is adapted to meet the student's needs and abilities and fosters his academic success.

Graduation Requirements

Courses	Honors Requirements	ARHS Requirements
Computer Education	1 credit	0.5 credit
English	4/5 credits	4 credits
ACT Prep	0.5 credit	0.5 credit
Fine Arts	1 credit	1 credit
Foreign Language		
Modern	2 credits	2 credits
Latin	3 credit	---
Mathematics	4/5 credits	4 credits
Physical Education	2 credits	2 credits
Religion	4 credits	4 credits
Science	4 credits	4 credits
Social Studies	4 credits	4 credits
Electives	2 credits	2 credits
Total	31/33 credits	28 credits

Curriculum (5 year student)

8th Grade

Honors	Academic	Core
Religion 8 Algebra I H English I H Latin I H World Geography H Physical Science H PE 8	Religion 8 Algebra I Part I English 8 Reading 8 World Geography Integrated Science PE 8	Religion 8 Algebra I Part I English 8 Reading 8 World Geography Integrated Science PE 8

9th Grade

Honors	Academic	Core
Religion I Geometry H English II H Latin II H Biology H Modern Foreign Language I H PE & Speech	Religion I Algebra I Part II English I Reading I Physical Science Modern Foreign Language I PE & Comp Lit	Religion I Algebra I Part II English I Reading I Physical Science Elective PE & Comp Lit

10th Grade

Honors	Academic	Core
Religion II Algebra II H English III H Latin III H Western Civilization H Modern Foreign Language II H Computer Science I H	Religion II Geometry English II Biology Western Civilization Modern Foreign Language II PE & Elective	Religion II Geometry English II Biology Western Civilization Modern Foreign Language I PE & Elective

11th Grade

Honors	Academic	Core
Religion III Pre-Calculus H English IV H or AP American History H or AP Chemistry H ACT Prep & PE Honors Elective	Religion III Algebra II English III American History Chemistry ACT Prep & PE Fine Arts Survey	Religion III Algebra II English III American History Chemistry Modern Foreign Language II PE & Elective

12th Grade

Honors	Academic	Core
Religion IV Calculus H or AP English V H or AP Civics H or AP Physics H or Biology II H PE Fine Arts Survey	Religion IV Adv Math or Pre-Calculus English IV Civics Physics or Env Science PE & Elective Elective	Religion IV Adv Math English IV Civics Env Science or Biology II ACT Prep & PE Fine Arts Survey

Curriculum (5 year Band student)

8th Grade

Honors	Academic	Core
Religion 8 Algebra I H English I H Latin I H World Geography H Physical Science H Band	Religion 8 Algebra I Part I English 8 Reading 8 World Geography Integrated Science Band	Religion 8 Algebra I Part I English 8 Reading 8 World Geography Integrated Science Band

9th Grade

Honors	Academic	Core
Religion I Geometry H English II H Latin II H Biology H Modern Foreign Language I H Band	Religion I Algebra I Part II English I PE Physical Science Modern Foreign Language I Band	Religion I Algebra I Part II English I PE & Comp Lit Physical Science Modern Foreign Language I Band

10th Grade

Honors	Academic	Core
Religion II Algebra II H English III H PE Western Civilization H Modern Foreign Language II H Band	Religion II Geometry English II Biology Western Civilization Modern Foreign Language II Band	Religion II Geometry English II Biology Western Civilization Modern Foreign Language II Band

11th Grade

Honors	Academic	Core
Religion III Pre-Calculus H English IV H or AP American History H or AP Chemistry H ACT Prep & Comp Elective Band	Religion III Algebra II English III American History Chemistry PE & Comp Elective Band	Religion III Algebra II English III American History Chemistry PE Band

12th Grade

Honors	Academic	Core
Religion IV Calculus H or AP English V H or AP Civics H or AP Physics H or Biology II H PE Band	Religion IV Adv Math or Pre-Calculus English IV Civics Physics or Env Science ACT Prep & PE Band	Religion IV Adv Math English IV Civics Env Science or Biology II ACT Prep & PE Band

Curriculum (4 year student)

9th Grade

Honors	Academic	Core
Religion I	Religion I	Religion I
Algebra I H	Algebra I	Algebra I
English I H	English I	English I
Latin I H	Reading I	Reading I
Physical Science H	Physical Science	Physical Science
Modern Foreign	Modern Foreign	World Geography
Language I H	Language I	PE & Comp Lit
PE	PE & Comp Lit	

10th Grade

Honors	Academic	Core
Religion II	Religion II	Religion II
Geometry H	Geometry	Geometry
English II H	English II	English II
Latin II H	Biology	Biology
Biology H	Western Civilization	Western Civilization
Western Civilization H	Modern Foreign	Modern Foreign
Modern Foreign	Language II	Language I
Language II H	PE & Elective	PE & Elective

11th Grade

Honors	Academic	Core
Religion III	Religion III	Religion III
Algebra II H	Algebra II	Algebra II
English III H	English III	English III
American History H or AP	American History	American History
Chemistry H	Chemistry	Chemistry
ACT Prep & Comp	ACT Prep & PE	Modern Foreign
Elective	Fine Arts Survey	Language II
Latin III H		PE & Elective

12th Grade

Honors	Academic	Core
Religion IV	Religion IV	Religion IV
Pre-Calculus H	Adv Math or Pre-Calculus	Adv Math
English IV H or AP	English IV	English IV
Civics H or AP	Civics	Civics
Physics H or Bio II H	Physics or Env Science	Env Science or Bio II
PE	PE & Elective	ACT Prep & PE
Social Studies	Social Studies Elective	Fine Arts Survey
Fine Arts Survey		

Curriculum (4 year Band student)

9th Grade

Honors	Academic	Core
Religion I Algebra I H English I H Latin I H World Geography H Physical Science H Band	Religion I Algebra I English I Modern Foreign Language I World Geography Physical Science Band	Religion I Algebra I English I PE World Geography Physical Science Band

10th Grade

Honors	Academic	Core
Religion II Geometry H English II H Latin II H Biology H Western Civilization H Band	Religion II Geometry English II Modern Foreign Language II Biology Western Civilization Band	Religion II Geometry English II Modern Foreign Language I Biology Western Civilization Band

11th Grade

Honors	Academic	Core
Religion III Algebra II H English III H American History H or AP Chemistry H PE Band	Religion III Algebra II English III American History Chemistry PE Band	Religion III Algebra II English III American History Chemistry Modern Foreign Language II Band

12th Grade

Honors	Academic	Core
Religion IV Pre-Calculus H English IV H or AP Civics H or AP Physics H or Bio II H PE Band	Religion IV Adv Math or Pre-Calculus English IV Civics Physics or Env Science PE Band	Religion IV Adv Math English IV Civics Env Science or Biology II PE Band

Electives

As part of the scheduling process, students are offered several choices to select electives that meet their interests and needs as they work toward completion of their required program of studies. During the scheduling process, which begins in January, students are given descriptions of each elective by their grade level guidance counselor and the Academic assistant principal. Electives available for students to choose from are listed below.

11 th Grade	12 th Grade
Advanced Band	Advanced Band
Art I	Art I
Art II	Art II
Art III or Art IV Ceramics	Art III
Computer Science I – Flash	Art IV or Art IV Ceramics
Animation	Biology II or Biology II H
Computer Science II AP	Chemistry II
Creative Writing	Computer Science I – Flash
Latin IV AP	Animation
Law Studies	Computer Science II AP
Robotics	Creative Writing
Speech	Latin IV AP
Statistics AP	Law Studies
Web Design	Psychology
	Robotics
	Sociology
	Speech
	Statistics AP
	Web Design

Scheduling of Courses

Incoming Students

The Placement Committee uses past grades and scores from the High School Placement exam to determine the placement of courses for all incoming students. The academic assistant principal makes all final decisions concerning placement. Any change to a student's schedule after a date set by the academic assistant principal will result in a \$35 fee.

Current Students

Current students register for the following school year early in the spring semester. Students, in coordination with their teachers, parents, and guidance counselor, choose their electives and discuss placement. The academic assistant principal makes all final decisions concerning placement. Any change to a student's schedule after a date set by the academic assistant principal will result in a \$35 fee.

Honors and Advanced Placement Courses

Archbishop Rummel High School offers honors courses in mathematics, English, social studies, science, and foreign language. Students are placed in honors courses based on their High School Placement Exam, excellent grades in their courses, and their overall study habits and work ethic. Students are allowed to continue enrolling in honors courses as long as they maintain an "A" or "B" average. Students with grades of "C" may be allowed to continue enrolling in honors courses after consulting with their teachers, parents, and guidance counselor. The academic assistant principal makes all final decisions concerning the placement of all students.

Archbishop Rummel High School also offers Advanced Placement courses to juniors and seniors. Advanced Placement courses are available for:

- American Government & Politics
- Calculus AB
- Computer Science II
- English Language & Composition
- English Literature
- Latin
- Statistics
- Studio Art-Drawing
- United States History

Students are required to take the AP exam at the end of the course. The academic assistant principal makes all final decisions concerning placement.

Honors Program

Students enrolled in all required honors courses during their sophomore year are invited to participate in the Honors program. A student participating in the Honors program will be required to complete successfully all honors courses for sophomore year as well as continue taking honors or advanced placement courses in his junior and senior years, including courses in English, mathematics, science, and social studies. Students must take an honors elective during junior or senior year. A student's successful participation in the Honors program earns him an honors diploma at graduation, provided he has met all course requirements and the following requirements by the end of his senior year:

- Cumulative grade point average of 3.0 or higher
- No semester grade of D or below in any course
- Placement in honors or Advanced Placement courses
- Adherence to the Honesty and Integrity Policy

The Honors program coordinator invites those students who meet the criteria to participate in the Honors program and monitors the progress of Honors program students every semester. Should a student fail to meet the requirements, he will be notified by the coordinator and placed on probation for one semester. If at the end of the following semester the student still does not meet the requirements, the Honors program coordinator will inform the student that he is no longer a participant and no longer eligible for an Honors Diploma. Students may appeal decisions regarding their status in the Honors program by a formal request initiated through the Honors program coordinator. The Honors program committee, a subgroup of the school's Curriculum Committee, will review appeals. The academic assistant principal makes all final decisions concerning participation in the Honors program.

Grading

Promotion Requirements

In order to receive an Archbishop Rummel High School diploma, a senior must pass each of his scheduled classes. Passing his classes fulfills his required seven credits for his senior year.

Only those seniors who have successfully completed the required courses designated in the Archbishop Rummel High School curriculum will be awarded the Archbishop Rummel High School diploma. A senior who fails to meet his established curriculum but who has met requirements established by the Louisiana Department of Education will receive an Archdiocesan high school diploma.

A senior who has failed to meet either of the previously stated criteria will be required to remediate unearned credits in the Archbishop Rummel High School summer school session. Once those classes are successfully completed, he will then be eligible to receive an Archbishop Rummel High School diploma. Students who have not passed the required classes at the end of the senior year will be allowed to participate in graduation at the discretion of the principal. Those seniors will be notified of their individual status immediately after semester grades are processed.

A student is promoted to the next grade level only upon successful completion of the present grade level's established credit and course criteria.

Archbishop Rummel High School eighth graders may not repeat their eighth grade year to substitute for remediation of a failed course or courses. Any Archbishop Rummel High School eighth grader who receives a grade of D or below in Algebra I, English I, or Physical Science will be required to repeat the course in the ninth grade. The student's grade level guidance counselor and the academic assistant principal will inform all such students of their status.

All students who are required to remediate courses, both high school credit and non-high school credit courses, will be notified by the school of the criteria that must be met to be promoted to the next school year or to receive an Archbishop Rummel High School diploma.

The principal of the school makes all decisions regarding promotion and graduation requirements.

Scale

The scholastic year is divided into four quarters. A letter grade in the range of A+ to F is given in each subject at the end of each quarter. All grades at Archbishop Rummel High School will be determined according to the following grade scale:

A+ 98-100	B+ 87-89	C+ 77-79	D+ 67-69
A 94-97	B 83-86	C 73-76	D 63-66
A- 90-93	B- 80-82	C- 70-72	D- 60-62

Grade Point Averages

In determining grade point averages (GPA), quality points are assigned to each letter grade as follows:

Advanced Placement Courses

A+ 6.33	B+ 5.33	C+ 4.33	D+ 3.33
A 6.00	B 5.00	C 4.00	D 3.00
A- 5.67	B- 4.67	C- 3.67	D- 2.67
	F 0.00		

Honors Courses

A+ 5.33	B+ 4.33	C+ 3.33	D+ 2.33
A 5.00	B 4.00	C 3.00	D 2.00
A- 4.67	B- 3.67	C- 2.67	D- 1.67
	F 0.00		

Academic Courses

A+ 4.33	B+ 3.33	C+ 2.33	D+ 1.33
A 4.00	B 3.00	C 2.00	D 1.00
A- 3.67	B- 2.67	C- 1.67	D- 0.67
	F 0.00		

Archbishop Rummel High School computes a grade point average (GPA) on an internal adjusted scale for a yearly class rank, final class rank, all academic awards, and all academic honors presented within the school.

The school also computes a simple grade point average on a 4.0 scale for the Louisiana High School Athletic Association (LHSAA), the National Collegiate Athletic Association (NCAA), and the Tuition Opportunity Program for Students (TOPS). Only certain specific courses are used to determine eligibility for NCAA and TOPS. For a student in Honors or Advanced Placement courses, his grade point average for TOPS will be computed by using the TOPS weighted scale for letter grades A, B, C, and D.

A student's grade point average and rank will be determined by using only and all subjects and high school credits printed on the report card from grades eight through twelve. Final ranking includes the fourth quarter of senior year.

High school credits earned in eighth grade will be posted on the transcript and will be used to determine grade point average and rank.

Passing Grades/Failures

The grades in each subject for the two grading periods during the course of the semester are averaged, giving a student his semester grade for each subject.

At the end of the first semester, if a student's grade in a full year subject is below 60%, the student continues in the subject during the second semester; however, the grade that he earns at the end of the second semester must raise his yearly average to 60%. Failure to earn 60% results in failure in the subject for the academic year. A student must then earn the credit by enrolling in the Archbishop Rummel Summer School.

If a student passes the first semester in a full year subject, but fails the second semester, and has a yearly average above 60%, he must attend Archbishop Rummel Summer School to earn the second semester half-credit.

If a student passes the first semester in a full year subject but fails the second semester and has a yearly average below 60%, he must attend Archbishop Rummel Summer School to earn the full credit.

If a student fails the fourth quarter of a full credit subject or the second quarter of a half-credit subject, he automatically fails the semester and must attend Archbishop Rummel Summer School to earn the necessary credit.

Under most circumstances, if a student fails five semesters of course work, he is not eligible to return for the following school year. A student failing four or fewer semesters of course work will be allowed to return on the condition that the credits are earned in Archbishop Rummel High School.

At the middle of each quarter, progress reports are sent to the parents/guardians of students who are struggling academically.

At the end of each quarter, each student will receive a report card listing his grades for each course.

Transcripts

The Archbishop Rummel High School transcript serves as the official student record. All high school level courses and their respective semester and final grades are recorded on the high school transcript. Grades acquired in Archbishop Rummel Summer School are included, but these do not replace grades earned during the regular school year. The academic assistant principal makes all decisions regarding student transcripts.

Edline and Progress Reports

Student grades in each course are updated at least once every two weeks by teachers of those courses. Parents and students are provided with Edline accounts at the beginning of the school year so that they may have access to information posted on Edline. Progress reports are also mailed at the middle of each quarter for students with low grades. Dates for those mailings are included on the school calendar, which is on the school's website.

Cumulative GPA

A student's cumulative grade point average is reported on a student's high school transcript. The cumulative grade point average is determined by each set of semester grades a student earns during his high school years. Summer school grades are not included in these calculations. Please note that colleges, universities, and other scholarship institutions reserve the right to recalculate a student's cumulative grade point average according to their requirements and regulations.

Recognition

Valedictorian/Salutatorian Awards

The valedictorian and salutatorian of the graduating class are the seniors ranked first and second respectively through the fourth quarter of their senior year. To be eligible for this distinction, the valedictorian and salutatorian must have attended at Archbishop Rummel High School for all four years of high school. This policy is applied at the discretion of the principal.

Honors Graduates

Honor Graduates will be students who have successfully completed all the requirements of the Archbishop Rummel High School Honors program.

Academic Probation

Academic probation is a temporary condition which provides a student with the opportunity to acknowledge his academic difficulties while working toward academic success. After a probationary period, the student must demonstrate measurable evidence of improved academic performance. Little or no evidence of such improvement will result in further evaluation to determine whether the student is best served in the Archbishop Rummel High School environment.

At the end of each nine-week grading period, students who fail two (2) or more subjects or who are required to attend summer school classes will be placed on academic probation. Students who violate the school's Honesty and Integrity Policy or who have poor attendance (as per the student handbook) may also be placed on academic probation.

A student on academic probation will meet regularly with his guidance counselor; develop a plan of action for improving his grades; and implement his plan, which was approved by his guidance counselor, the director of student formation, and the academic assistant principal.

When a student eliminates all failures and fulfills the goals of his plan, he will be removed from academic probation. A student who remains on academic probation for two or more grading periods may be asked to withdraw from Archbishop Rummel High School.

Academic Honors and Awards

Torch Award

The Torch Award is presented to each of the top five students on each grade level. Rank is determined by the grade point average (GPA) in all and only subjects printed on the report card up to and including the first semester of the current school year.

Subject Awards

Subject Awards are given in each academic subject to the student who demonstrates the most distinguished work in the designated subject.

Perfect Attendance Awards

Students who have never been absent, tardy or dismissed from school during the day, except for approved school functions, during the entire year are given Perfect Attendance certificates. Students who achieve perfect attendance for four or five years receive an attendance plaque.

Honor Certificates

Students who merit honor roll standing for the first three quarters of the school year receive Honor certificates.

Honor Roll

At the end of each quarter, students can merit honor roll recognition. There are three honor roll levels: Principal, Alpha, and Beta.

Principal Honor Roll status is earned by students whose grade point average is 4.0 or higher with no grade of C or lower in any subject.

Alpha Honor Roll status is earned by students whose grade point average is between 3.5 and 3.99 with no grade of C or lower in any subject.

Beta Honor Roll status is earned by students whose grade point average is between 3.49 and 3.00 with no grade of D or lower in any subject.

No student may be placed on the honor roll if he has received an Honesty and Integrity Policy violation during that quarter.

Graduation Awards

There are three commencement awards given at the Archbishop Rummel High School graduation exercises. No student may receive more than one of these awards.

American Legion Award

The American Legion Award is presented to a senior who, in the estimation of his classmates, has been an outstanding leader in academics and in school activities.

St. La Salle Award

The St. La Salle Award, a gold medal, is presented to the senior who has proven to be outstanding in the practice of his faith both by fidelity to religious practices and by Christian service to others.

Archbishop Joseph Francis Rummel Award

This award, a silver bowl, is given to the senior who, in the estimation of the faculty, has been outstanding in leadership, in academics, and in school activities.

Examinations

Exam Schedule

In each subject, a seventy minute examination is administered the last week of each quarter, with no more than two examinations given each morning.

Exemption Policy

Exemptions from exams will be allowed in the second quarter of one-semester courses and in the fourth quarter of one-year courses. Students on all grade levels meeting the criteria for exemption will be eligible for exemption. Exemption criteria will be the same for all students. Individual teachers may choose to exempt, and if exempting at all must exempt all students who meet the exemption criteria. No other criteria are allowed for exemption.

In a full credit course a student must have earned an A in the course for the first semester and the third quarter and have an A average in the fourth quarter.

In a half credit, one semester course, a student must have earned an A in the course for the first quarter of the semester in which the course is taken and have an A average at the end of the semester.

Academic Honesty and Integrity

Cheating and plagiarism or assisting one in the act is strictly prohibited. Any violation of this rule severely jeopardizes a student's academic integrity at Archbishop Rummel High School as well as undercuts his own educational experience. The honesty and integrity record of each student shall be cumulative over all years as a student at Archbishop Rummel High School.

In addition, students are encouraged to actively promote academic integrity. Students who report other students' dishonesty should be confident that their reports will be handled professionally and confidentially.

Actions that are considered cheating include but are not limited to the following:

- Unacceptable testing behavior, such as copying another's work, looking at another's paper, using unauthorized notes or other materials, sharing information with another student, exchanging verbal or nonverbal signals, taking a Reading Counts quiz without completely reading the book during the assigned grading period. Additional testing behavior guidelines given by each teacher must be observed.
- Plagiarism is a serious violation of another person's rights, whether the material stolen is great or small; it is not a matter of degree or intent. The student's responsibility, when he puts his name on a piece of work, is simply to distinguish between what is his and what is not, and to credit those who have in any way contributed. Homework falls into the area of plagiarism. When one student uses another student's homework to copy as his own, both parties will be held accountable.
- The use of computer software to generate materials presented as original work or the violation in any way of the integrity of academic software or subscription programs such as Reading Counts.

First Offense

- A zero ("0") shall be recorded for the violation; however, the assignment must be completed in full.
- A reasonable deadline will be established by the teacher for the completion of the assignment. Failure to comply will result in suspension from school until requirements are met.
- The teacher will provide written notification to the assistant principal of academics.
- Only after consulting with the academic assistant principal, the teacher will notify the student's parents.

- The guidance counselor will meet with the student to develop preventive strategies.

Second Offense

- The procedure is the same as above except the assistant principal of academics will notify the parents.
- The student and his parents will meet with the Honesty and Integrity Committee, a subgroup of the Curriculum Committee. They will make a recommendation regarding the student's status (probation, suspension, or expulsion) to the principal. The principal will make the final determination as to the dismissal of any student.

Third Offense

- The student's status will be reviewed by the Honesty and Integrity Committee, and the principal will make the final determination as to the dismissal of any student. Expulsion of the student may occur.

All students at Archbishop Rummel High School are required to sign the Honor Code Covenant, a document which demonstrates their commitment to following the Academic Honesty and Integrity principles and affirms their commitment to the mission and beliefs of Archbishop Rummel High School.

On each test and on all papers turned in by students they should write and/or sign the statement: I have neither given nor received unauthorized aid.

Courses at Other Schools

Archbishop Rummel High School students may enroll in classes at other schools only with advance and written permission from the principal or the academic assistant principal.

Outside Credit

Programs scheduled outside the regular school day may not replace any course scheduled during the regular day. Any such programs may be scheduled for extra credit. One such course is Drivers' Education, which is open to all students with preference given to upperclassmen. One-half (1/2) credit can be earned.

Guidance

Introduction

The primary objective of the Guidance program is the overall growth of its students. Archbishop Rummel High School has a complete guidance program that consists of five full time counselors, one assigned to each grade level. A college advisor is also available to assist students with their college planning needs. Counseling services are vital components of the educational process that enable students to assess their needs, recognize their abilities, and formulate strategies to achieve their potential. School counselors guide students to self-awareness so that they can make sound decisions and become responsible, productive, life-long learners.

Students, parents, and teacher are welcome at any time to initiate contact with the appropriate counselor for his or her help. For students in need of specialized assistance, referral services are available.

The Guidance Department administers a comprehensive standardized testing program. The results of these tests are provided to students and are available to parents upon request. The testing program includes:

Eighth Grade	EXPLORE
Freshmen	PLAN
Sophomores	PLAN/PSAT
Juniors	PSAT/ACT
Seniors	ACT/SAT

College Placement

The college placement office provides students with the resources needed to research future opportunities and to make decisions regarding post-secondary education and career choices. The college placement office serves students as they engage in procedures necessary for the college admissions process, including information about scholarships and financial aid.

The college placement counselor is available to students in all grade levels and their parents. Meetings with classes on all grade levels are held to discuss the college process. During junior and senior year, the counselor schedules individual conferences to assist students in making a realistic assessment of college choices.

The college placement office has an extensive library of references on colleges, college admissions, financial aid, scholarships, college athletics, and careers.

All Archbishop Rummel High School students are encouraged to discuss their post-secondary education plans with the college placement counselor as they investigate all the pre-requisites necessary for admission to the college of their choice.

To provide an opportunity for Archbishop Rummel High School students to explore a variety of college options, the Renaissance program sponsors a College Tour immediately after the school year. Students in good academic, behavior and attendance standing are welcome to attend. Details about the trip are announced to students early in the second semester of the school year.

Resource Program

The Archbishop Rummel High School Resource Program assists students who have a documented learning disability or medical condition that qualifies them for special services. Students that are first admitted to the school and qualify through the Jefferson Parish Public School Board are mainstreamed in all but one of their classes. For one of their class periods, students in the Resource Program receive remediation or tutoring in any areas they are having difficulty. Services are also available before and after school and during the student's lunch period.

Library

Introduction

The Archbishop Rummel High School Library Media Program promotes the intellectual, spiritual, cultural, and emotional development of students and teachers. This program implements, enriches, supports, and supplements the curriculum through print and non-print media.

The library provides resources, services, and instruction that help students and teachers become effective, efficient, and ethical seekers and users of information in a variety of formats. The librarians encourage each student to develop an appreciation of literature and reading as an enjoyable lifelong pursuit.

The librarians partner with teachers to develop, plan, implement, and assess library-based assignments. The librarians assist students with coursework and research needs. Emphasis is placed on respect for intellectual property rights and responsible use of technology.

The library is open on school days from 7:00 a.m. until 3:15 p.m.

Tutoring Labs and Academic Assistance

Study rooms and tutoring labs are available before school and during the lunch period for students who need academic help or wish to study. Students come to the lab voluntarily or as required by teachers. Teachers and honor students are available to provide help to students.

Study rooms and tutoring labs are under adult supervision. Students are encouraged to develop a sense of responsibility for their own academic success as they learn to utilize their time and use the resources available to them.

The academic assistant principal and grade level guidance counselors assist students as they plan for their academic success.

Campus Ministry

Introduction

The goal of the campus ministry program at Archbishop Rummel High School is to form young men to respond to God's revelation of love through the person of Jesus Christ in service of God and neighbor. This goal is accomplished through the coordination of academic religious education and faith experiences including monthly school-wide Mass and grade level retreats.

Student Ministry

Assisting the campus ministry team in the fulfillment of these goals is a Student Ministry Team, composed of young men selected from the senior class after consultation with the faculty and an interview process. Student ministers work alongside adults in planning and staffing retreats for underclassmen, preparing liturgical celebrations, facilitating support, goal-setting and faith sharing groups, and participating in programs to benefit the wider Church community.

Extraordinary Ministers of Holy Communion

This group of students is responsible for serving the Raider community the Holy Communion. Students must be invited to serve and must complete the training course provided by the Archdiocese of New Orleans. These students must be seniors and can only distribute Holy Communion at Archbishop Rummel High School liturgies during their senior year.

Service Program

The Archbishop Rummel High School Service Program encourages students to live out the LaSallian tradition of faith in action and service to God. Service creates possibilities for our students to be agents of compassion and change in the local community. In the course of fulfilling service requirements, it is the school's hope that our students' hearts and minds respond to the call of those in need. Through service, our students are able to recognize the dignity of life and live in the spirit of Archbishop Joseph Francis Rummel's motto, "To give one's life for the sheep."

Every Archbishop Rummel High School student must complete a required service hour component for graduation or promotion to the next grade level. Information explaining the service program is posted on the school website. Students will work with the director of service programs to complete this requirement.

Retreats

The retreat program is designed to offer every student a unique experience of God's love to deepen his faith life. The students will attend a retreat each year with their grade level. Every graduating senior will attend an overnight, off-campus retreat.

Chapel

The chapel is a sacred space intended to be used for activities of a religious nature, such as Masses, prayer services, private meditation, Eucharistic adoration, vigils, reception of the sacraments, prayer groups, and Bible study groups. Students are expected to show appropriate respect and reverence for the school's chapel space at all times.

Behavior Policy

Introduction

Archbishop Rummel High School provides a caring, disciplined environment by establishing policies and procedures that respect

the dignity of the individual. Rules and regulations create an atmosphere of academic excellence that minimizes distraction from the learning process and reinforces Christian values. Within a structured, supportive environment, students at Archbishop Rummel High School learn the principles of self-discipline.

Code of Pride

An Archbishop Rummel Raider strives to be a Christian gentleman – one who takes to heart Jesus’ command to love God and to love one’s neighbor. He shows his commitment to this command by his actions: He is courteous to his fellow Raiders, respectful of his elders and protective of his school and its property. He supports his commitment by word, gesture and posture in such a way that he witnesses to his belief that he is a Temple of the Holy Spirit. His general behavior gives evidence of his pride in being a member of the Archbishop Rummel High School Family.

Honor Code Covenant

On my honor, I will promote within the Archbishop Rummel High School community honesty, respect, integrity and trust. I vow to be 100% honest and responsible in all of my academic endeavors and to hold my fellow students to the same standards.

I will do my own work both in and out of school. I will not copy or plagiarize another’s work nor will I allow another student to use any part of my work.

I pledge to respect my fellow students, faculty, staff and property. I will treat others as I wish to be treated and their property as I would my own.

I vow to take personal responsibility for my work, my actions and my words. I pledge to uphold the mission and beliefs of Archbishop Rummel High School and expect my fellow students to do the same.

I understand all members of the school community must uphold these values; therefore, I pledge to hold my peers accountable for their actions and I expect them to do the same for me.

Honor Code

Archbishop Rummel High School exists to educate young men in an environment consistent with the morals and teachings of the Catholic Church. Students are expected to conform to those

teachings and to display by their conduct and their character an understanding of that tradition.

Academic integrity is crucial to the success of any educational institution. Cheating, plagiarism, or any other type of academic fraud is strictly forbidden. Students engaged in any such activities are subject to the loss of academic credit for the material involved. In addition, disciplinary action will result from a violation of the honor code.

Adherence to a code of honor also requires that students treat faculty and staff with the highest degree of respect. Vulgar and profane language will not be tolerated, regardless of the environment. Any form of student-on-student harassment like "bullying" is prohibited.

Students involved in situations where violations to the code occur, are expected to leave that situation immediately, and then notify school authorities. Students should be confident that any such reports will be dealt with confidentially.

The school administration makes no distinction between on-campus and off-campus behavior. Students of Archbishop Rummel High School must consider themselves ambassadors of the school and must strive to enhance the reputation of the school throughout the community. Students who conduct themselves otherwise are subject to school-enforced sanctions.

Success requires a partnership between the school, students, and parents. Parents are expected to be aware of school policies and to support these policies in off-campus activities. Parents are encouraged to participate in school-sponsored functions which promote a safe and supportive environment.

Laws and Regulations

Students are expected to follow all laws, regulations, and ordinances. Violation of criminal statutes including, but not limited to, the possession, use or sale of illegal narcotics, the illegal use of alcoholic beverages and the commission of a battery on another may subject the student to school enforced as well as criminal sanctions.

The school reserves the right to review the circumstances of any student involved in a criminal investigation and to subject the

student to alternate programs of education during the course of the investigation.

For health and safety reasons, Archbishop Rummel High School reserves the right during the school day, at all school sponsored activities such as, but not limited to extracurricular activities, athletic events, dances, field trips and overnight trips or while the student and his possessions are on campus, to carry out reasonable search and seizure by school officials of student's person, student's vehicle or other student possessions on campus and all school property for materials or objects, the possession of which is a violation of school policy or values and principles of the Roman Catholic Church.

Personal Conduct

- The greatest courtesy shall be manifested toward the faculty and staff.
- Students are expected to maintain an atmosphere of quiet at all times in and near the school building during the school day.
- Students may not leave campus once they arrive unless they have prior written permission from the attendance office.
- Students may not loiter in the surrounding neighborhood before or after school.
- Students may not eat or drink in the school buildings.
- Gambling of any type (including card playing) is strictly forbidden on campus or at school sponsored event.
- Students are not authorized to sell, buy, or distribute any item or merchandise without prior approval of the administration.
- Any hostile physical altercation on the school grounds, at a school-related function, or at a pre-arranged location, is strictly forbidden. Any talk or other behavior which may arouse suspicion of participating in or encouraging others to participate in a fight on or off campus is strictly prohibited and any student violating these regulations is subject to dismissal.
- Harassment, which includes but is not limited to repeated behavior that is detrimental to the rights, dignity, welfare or peace of mind of another person, will not be tolerated. Any student who harasses another person will be subject to serious disciplinary action, including suspension or dismissal.
- The use of any language that is impolite, lewd, indecent or contrary to the moral and religious principles of the Roman

Catholic Church or the mission of Archbishop Rummel High School is prohibited and will be treated as a violation of respect for others.

- Any major disruption to the safe and orderly environment of Archbishop Rummel High School will not be tolerated. Any conduct (vandalism, malicious mischief, harassment, serious or chronic misbehavior or the like) by a student which disrupts the orderly atmosphere of the academic day or any school-related activity or damages the good name and reputation of Archbishop Rummel High School is strictly forbidden and could result in dismissal.
- Theft of any sort is strictly forbidden and could result in dismissal. The sale or purchase of any property or any talk or behavior which may arouse suspicion of theft or wrongdoing is strictly forbidden and may result in dismissal.
- Lockers may be used at the beginning and end of the school day and before and after class periods. Only locks sold by the school may be placed on lockers. The school is not responsible for items stolen from lockers or book bags.

Prohibited Materials

Students may not possess any of the following materials while on campus or at any school sponsored activity:

- Firearms, knives, or any type of weapon.
- Cigarettes, tobacco, lighters, and matches are not allowed on campus, on buses, or at school sponsored activities. The use of any tobacco products is not allowed on campus or at any school-related activity.
- Explosives, fireworks, gun powders or any other type of flammable materials or any type of noise makers.
- Pornography or any other type of material found not to be in keeping with the morals espoused by the Catholic Church.
- CD players, iPods, MP3 players, or other type of listening device. Cameras, recording devices, or other electronic devices are not permitted without prior administrative approval. The school is not responsible for the loss or theft of any of these types of materials brought on campus.
- The sale, purchase, possession or consumption of drugs including alcohol either before or during a student's academic day or at any school-related function is strictly prohibited. Further, students are prohibited from engaging in the consumption, possession (under the influence will be deemed possession) or sale of any drugs except for those

appropriately prescribed for medical treatment. Any talk or other behavior which may arouse suspicion of the sale, purchase, possession or consumption of narcotics, such as but not limited to the possession of drug paraphernalia, is strictly forbidden. Anyone violating this regulation is subject to dismissal.

Approved Acceptable Areas

A number of areas on campus are restricted from student use out of a concern for safety and security. Acceptable areas for students to use before and after school or at lunch time are:

- Under the gymnasium
- The Student Commons area between the cafeteria and the gymnasium
- The Raider Room
- The library
- The cafeteria
- Designated tutoring rooms and labs

All other areas on campus are restricted from student use without the direct supervision of an Archbishop Rummel High School faculty or staff member.

Students are not allowed into classrooms or hallways prior to 7:20 a.m. or during lunch, except for the library, assigned tutoring rooms, and or under the direct supervision of a faculty member.

Electronic Equipment

Students may use electronic equipment like calculators and computers for legitimate educational purposes with the consent of a faculty member and when used in accordance with the school's acceptable use policy.

Cellular phones are permitted on campus; however, they must be locked in a student's vehicle or turned off and locked inside the student's locker. Cell phones may not be in a student's possession at anytime during the school day. Cell phones may not be used during the school day under any circumstances. Several telephones are available on campus for student use as needed. Parents should call the attendance office when it is necessary to contact students in the case of emergency.

The school reserves the right to seize any electronic device not used in accordance with policy and to return the device in a manner solely at the discretion of the dean of students. The school also reserves the right to search the data of any seized electronic device.

Driving and Parking

Students driving to and from school are expected to observe all traffic laws. Students must be mindful of the effect of additional traffic on the surrounding neighborhoods. Drivers should make every effort to utilize routes that avoid residential areas. Students who drive cars to school must operate those cars in a careful and responsible manner. Failure to do so could result in the student not being allowed to drive a car to school.

At the direction of the dean of students, certain routes entering and exiting the campus may be established to facilitate traffic flow. Students will be expected to adhere to any route restrictions.

Students are expected to park in designated student parking areas only. Students may not park in areas specifically marked and reserved for faculty and staff. Faculty parking is designated as all parking spaces along Severn Avenue from 41st Street to the covered canopy and all parking spaces (both rows) on the east side of Severn Avenue in front of the Raider Room from the covered canopy to the handicapped parking spaces. Additionally, all parking spaces along N Hullen Street are reserved parking only.

Double parking in any parking area is prohibited. Vehicles double-parked are subject to being towed at the owner's expense. All vehicles parked on campus must be registered with the dean of students' office. Registration will take place at orientation and throughout the year in the office of the dean of students.

Students are not allowed to park in the residential areas surrounding campus. Complaints of improper parking subject the student to both civil and school enforced sanctions. Students parking in the area of school will respect all persons and property in the neighborhood. The school will make reasonable efforts to protect the vehicles and property of students but will not be responsible for any loss or damage to cars or their contents from fire, theft or any other cause.

Bus Services

While traveling to and from school on Jefferson Parish buses, students will observe the guidelines set forth by the bus operators as well as the general rules of student behavior as outlined in this behavior policy. Because misbehavior on the buses jeopardizes the safety of others, it will not be tolerated. Misbehavior on the bus may result in suspension from or removal from the bus or other disciplinary action including suspension or dismissal from school.

Lockers

All lockers provided for student use by the school are school property. Use of lockers is provided for the convenience of the students. The school will not be liable for any losses that the student may incur.

Students may use their lockers before school, between classes, and at the end of the school day. Students may not use their lockers during lunch or during class periods.

The combination locks sold by the school are required for use on the locker assigned to each student. Each student is responsible for the contents, orderliness and care of his assigned locker.

The school reserves the right to enter by any means and to inspect any or all lockers at all times.

Attendance

Absences

A student who is absent for one school day must have a parent contact the attendance office between 7:00 and 9:00 a.m. that day. Upon returning, the student must bring to the office a dated note from a parent explaining the reason for the absence. This note must be presented prior to the start of the school day. Failing to do so will result in the absence being unexcused. Academic material missed as a result of an unexcused absence may not be made up.

On the day of his absence a student may neither attend nor participate in an athletic event, practice or extracurricular school activity without the specific permission of the dean of students.

Absences will be considered as excused or unexcused. An excused absence is one where the student is absent for a legitimate reason, as determined by the dean of students. Students are allowed to make up any work missed during an excused absence. Parents are expected to keep these absences to an absolute minimum. It is the student's responsibility to see his teachers about missed work within three days of his return to school. Lack of cooperation on the student's part in making up work or tests in a timely manner will result in a grade of "F" for the missing work. A student who is absent for a single day prior to or the day of a planned and announced quiz, test or assignment shall make up that work on the day he returns to school.

An unexcused absence is one where the student is absent without an approved reason. Students will make up time and assignments missed during an unexcused absence, but they receive no academic credit for that work. When a student has an unexcused absence from school, further disciplinary action may be taken by the school.

Absences of convenience, such as for trips, days before holidays, etc., are considered unexcused absences unless permission is granted in advance by the dean of students.

The dean of students may require students to make up school time missed due to absences or tardiness, regardless of the classification of the absence as excused or unexcused.

Note: Students are required to attend the retreats, field trips, and other required educational experiences conducted for their respective grade level. Should a student be absent from any of these, the dean of students may require the student to participate in a comparable experience, as determined by the school, in addition to making up the missed school time.

Extended Absences

Continuous absences of three consecutive days or longer must be accompanied by a verification of illness from a medical professional. Additionally, the verification should include a clearance for return to school.

Excessive Absences

Absences of ten days or more per semester may subject the student to the loss of academic credit for that semester. Extenuating circumstances will be taken into consideration when

determining academic eligibility. Parents will be notified when a student is in danger of losing academic credit.

Checking Out During the School Day

A student checking out during the school day should be kept to an absolute minimum. Whenever possible, students and parents should schedule doctor visits, orthodontist, dental, and vision appointments outside of school hours.

When it is necessary for a student to leave during the school day, parents should send the student to the attendance office before the beginning of homeroom with a note requesting permission for the student to check out. The note should include specific information about the time the student needs to check out, the reason for the check out, his destination, and his anticipated time of return to Archbishop Rummel High School.

A student who becomes ill during the school day should report to the attendance office so that the dean of students may contact a parent or guardian to obtain permission for the student to check out of school. **Parents should not respond to a phone call from a student during the day requesting to check out.** Parents are also asked not to drop in at school requesting that a student be checked out – this interrupts the academic setting for other students and teachers when this occurs. Only in cases of extreme emergencies should parents come to the attendance office requesting a student to check out when a note has not been sent in prior to school.

Tardiness

Any student not in homeroom prior to the bell signifying the start of the school day is considered tardy. He must report to the attendance office to obtain a tardy slip before reporting to homeroom.

Students late for class may be disciplined by the teacher or referred to the dean of students after repeated violations. Teachers who cause a student to be late for the next class must provide written clearance for the student to enter late.

Discipline for tardiness is at the discretion of the dean of students. Sanctions for tardiness are progressive, with excessive tardiness subject to more severe penalties. Repeat offenders may be placed on disciplinary probation.

The dean of students will determine whether a tardy is excused or unexcused and may require students to make up time due to tardiness, regardless of the classification as excused or unexcused.

Senior College Visits

Seniors are allowed two days for college visits and/or interviews during the first three quarters. Seniors are also allowed one school absence for spring testing. For both of these absences, the student must obtain a permission slip from the college advisor. This slip must be signed by the student's parents, teachers, and college advisor, and returned to the attendance office three days prior to the expected absence. Upon returning to school, the student must present documentation verifying his presence on the college campus. Failure to do any of the above actions will result in the absence being unexcused and the forfeiture of all academic credit for the work missed.

Attendance at Extracurricular and Co-curricular Activities

In order to be eligible for any participation in extracurricular or co-curricular activities, students must be in school the entire day. Students who miss any portion of a school day may not participate in any extracurricular or co-curricular activity (activity, dance, game, practice, performance, scrimmage, etc.) on that day. If a student is absent on a Friday, or any part of a Friday, the ineligibility carries over into any weekend event.

Exceptions to the rule are granted on an individual basis. They may include but are not limited to: funerals, family emergencies, court appearance, etc. In order to be granted an exception, the student must submit a written request to the dean of students. In the event that a student has an appointment during the day, a signed note must be presented to the dean of students.

The dean of students will determine whether a student will be allowed to participate in any school activities when any portion of a school day is missed.

Disciplinary Actions

The goal of any discipline program is to encourage conformity to the policies of the institution. Sanctions resulting from student behavior will be administered in a fair manner proportional to the offense committed.

Detention

Detentions for violations of school policy are issued through the office of the dean of students. Students may be referred to the dean of students for disruptive behavior and are required to report as assigned. Students serve detention duty either before or after school, during lunch period, or on a Saturday determined by the dean of students. Detention may be given for multiple days depending on the offense or the past disciplinary record of the student involved. It is the responsibility of the student to report for detention as assigned. Students must make their own arrangements for transportation as needed.

Major Disciplinary Actions

Serious disciplinary problems, which lead to a consideration of dismissal of a student or students involved, are discussed and reviewed by the Committee on Discipline. The principal of the school appoints the Committee on Discipline. After its deliberations, the Committee on Discipline makes a recommendation to the principal. The principal then decides what action to take.

Suspension

Based on the severity or continuance of certain actions, the dean of students may elect to suspend a student from school. The suspension may be in the form of an internal or external suspension. Suspended students forfeit certain rights and privileges including:

- Participation in extra-curricular activities
- Association with other students, including access to the cafeteria or Raider Room
- Academic credit for missed quizzes, tests, or exams (at the discretion of the dean of students)

Suspension from school requires that a student shall not return to school until told so by the dean of students. Suspension from class or classes requires that a student report to be disciplined by the dean of students.

In the case of suspension, the student must make up work but will ordinarily not be allowed to receive academic credit for that work. The dean of students determines whether credit will be received.

Probation

At the discretion of the dean of students, a student may be placed on probation. Probation encompasses all aspects of a student's behavior. During the stated length of time that a student is placed on probation, no serious behavior difficulties will be tolerated. If a student misbehaves during his probation period, the Committee on Discipline will review his situation and make a recommendation to the principal.

Students placed on probation will have their cases reviewed by the Committee on Discipline at least once per quarter. The committee will evaluate a student's attitude and performance to determine whether to remove him from probation or to take additional action. At the recommendation of the Committee a student may be released from probation or have his probation extended for another quarter. Students on extended probation will be subject to dismissal, at the discretion of the principal.

Dismissal

In the case of extreme behavior or repeated violations of policy, a student may be dismissed from Archbishop Rummel High School. The principal will make the determination as to the dismissal of any student.

Drug Testing

Archbishop Rummel High School reserves the right to demand a drug screening of any student when there is reasonable suspicion that the student may be or may have been under the influence of drugs or alcohol. Archbishop Rummel High School will also conduct random drug screenings of the student enrollment.

Any student testing positive is placed on immediate probation and is required to enroll in a drug-counseling program directed by a licensed and/or certified psychiatrist, psychologist, counselor or social worker within ten days of notification. This student will also be required to submit to additional drug screenings throughout their remaining enrollment solely at the discretion of the dean of students. Students with a second positive drug test will be subject to expulsion.

To be considered for continued enrollment, students participating in a drug abuse program must waive their rights of confidentiality to the extent that the counselor is required to notify Archbishop

Rummel High School in writing of the student's enrollment, progress, and completion of the drug abuse program. Termination of the program against the advice of the counselor or failure to participate as required will be considered as a failure to comply with the requirements of this section and the terms of the student's probation.

The drug testing policy of Archbishop Rummel High School is designed to ensure that the school maintains a drug-free environment within the school community. Parents are expected to support the policy, and any parent who wishes to have his/her son tested is encouraged to do so by contacting the dean of students to arrange the tests. Any student with a positive result as part of a voluntary test is subject to the conditions listed above.

Note: All transfer students will be drug tested within the first month of entry. If a transfer student tests positive, the school administration reserves the right to ask for immediate withdrawal from school.

Prescription Medication Policy

Parents are strongly encouraged to administer any prescription medications at home or outside of the school day. When this is not possible, parents are expected to:

- Ensure that all medication prescribed by a physician is accompanied by the appropriate form obtained from the attendance office.
- All medications are properly labeled, and in the original container supplied by a registered pharmacist.
- School officials will ensure that all medicines are safely stored and that they are taken by the student in the presence of staff at the properly prescribed time.

Dress Code

Archbishop Rummel High School requires that all students maintain a professional appearance indicative of Christian gentlemen. Students are required to wear the complete uniform every day. Failure to do so will result in disciplinary action.

Uniform

The Archbishop Rummel High School uniform consists of the following:

- **Pants:** The official navy blue school pants must be purchased from Perret's – the only approved vendor for school pants. The uniform pants must have the "R" patch sewn on the back. Pants are not to be excessively baggy, loose fitting and may not drag the ground. Pants must be worn around the waist.
- **Shirts:** The blue Oxford short sleeve shirt as sold by the Archbishop Rummel High School bookstore is the official school uniform shirt. All shirts must include the school crest embroidered on the right front. All students must wear the school issued nametag. Shirt collars must be worn in the normal position with collar buttons fastened. Only plain white short-sleeved undershirts may be worn underneath the uniform shirt. Shirts must be tucked in at all times so that the belt is visible.
- **Neck Tie:** All students must have the school neck tie sold in the bookstore. Neckties must be worn as announced.
- **Belts:** The plain leather oxblood belts sold in the Archbishop Rummel High School bookstore are the only acceptable belts. Student belts must be in good condition.
- **Shoes:** Oxblood penny loafers or lace up shoes as sold by one of the licensed clothing vendors are the only shoes permitted. Shoes must be polished.
- **Socks:** Solid navy blue or black socks only. No "footie" or ankle socks are permitted.
- **Sweatshirts:** All sweatshirts must have the school issued nametag on the left side of the outerwear. Seniors are permitted to wear the senior class sweatshirt. Underclassmen may wear the official sweatshirts, as sold in the bookstore. All students may wear outerwear approved and issued by athletic teams of Archbishop Rummel High School.
- **Jackets and Coats:** There is no required jacket or coat. Students may wear a jacket or coat on cold days; however, upon entering the buildings jackets and coats must be stored in the student's locker. Jacket collars may not be worn turned up. Military jackets, jean jackets, playground jackets, or jackets with advertisements or inappropriate designs are not permitted.
- **Hats:** Hats are not permitted on campus with the exception of cold weather hats, as sold in the bookstore, or required athletic hats or headgear. Under no circumstances are hats allowed within any school building. Hats are not allowed at extracurricular activities, where proper decorum is expected.

Baseball caps are acceptable at outdoor extracurricular events, but they must be worn in the traditional manner with the bill facing forward.

- Book bags/P.E. bags: Only Archbishop Rummel High School book bags or plain book bags of appropriate quality, size and appearance may be brought to school. Other than a student's name written neatly, no other writing of any sort or any other defacing is allowed on a student's book bag. Students are allowed to carry only one book bag throughout the school day. Additional book bags and other student property must be locked in a student's assigned locker. The school is not liable for any losses that the student may incur. The dean of students makes the final decision in all matters concerning book bags.
- Any garment that promotes tobacco, alcohol, gambling or promotes or implies behavior contrary to the moral or religious principles of the Catholic Church or the mission of Archbishop Rummel High School is inappropriate and may not be worn with the school uniform or at any school-related function.

Any student violating any portion of the school's grooming and uniform policy may be sent home or not allowed to attend classes, at the discretion of the dean of students.

Personal Appearance

In keeping with the values of the school, students should strive to maintain a professional appearance at all times both on campus and at extracurricular activities. Students must maintain at least the minimum standards listed below:

- Hair: A student's hair must be neatly groomed, and moderate in length front, back, top, and sides. Hair cannot extend below the top collar of the school shirt, the top of the eyebrows, over the ears or be excessively bushy. Hair can be cut no shorter than a # 2 guard. Layered hair, braids, wedge or fade haircuts, shaven heads, shaving or carving into the natural hairline or eyebrows and the like are not acceptable. Students attempting to comply with the standards above by modifying their hairstyle will be subject to discipline. Haircuts outside of the norms acceptable to the administration are not allowed. Hair must be natural in color. The use of bleach or dyes, highlights or any other method of changing hair color is prohibited. The dean of

students will have final say on the appropriateness of a student's hair.

- **Grooming:** Students will arrive at school each day properly groomed. No facial hair of any type will be allowed. Sideburns may not extend beyond the center of the ear. All students must be clean shaven every school day and at all school-related functions or athletic events. Parents are encouraged to be alert to the need for their sons to begin shaving.
- **Tattoos:** Visible tattoos of any type are a violation of the grooming and uniform policy, whether visible when the student is wearing the regular school uniform, the PE uniform, a team uniform or other clothing at school or a school-related function.
- **Jewelry:** Earrings, necklaces and other facial or body jewelry may not be worn with the school uniform or at any school-related function. Religious jewelry such as crosses, medals, or scapulars may be worn but should be tucked inside the uniform shirt. Bracelets of any kind are not allowed. The senior ring is the only ring permitted to be worn on campus.

Acceptable Use Policy

Contract for Acceptable Use

Archbishop Rummel High School

As a computer user, I agree to follow the rules and policies in all of my work with computers while attending Archbishop Rummel High School.

1. The use of the computer is a privilege, not a right, and inappropriate use will result in the cancellation of this privilege. Vandalism or intentional modification of system settings will result in cancellation of privileges and/or school disciplinary action. The school reserves the right to seek financial restitution for any damage caused by a student. The system administrators will deem what is inappropriate use, and their decision is final. The administration, faculty, and staff of the school may request that the system administrators deny, revoke, or suspend specific user privileges. Violations will be dealt with seriously.
2. The student will not use computer resources for non-academic purposes. When in the computer labs, the student will talk softly and work in ways that will not disturb other

users. The computer work area will remain clean and free from food and drink.

3. The student will protect the privacy of others' work. The student will not:
 - a. try to learn another user's password
 - b. copy, change, read, or use files from another user without prior permission from that user
 - c. attempt to gain unauthorized access to system programs for computer equipment
 - d. use computer systems to disturb or harass other computer users or use inappropriate language in communications
4. The student will honor the school's procedures for the storage of information. Files may be deleted from the system with or without prior notice to protect the integrity of the network and space limitations on the computer's hard drive.
5. Archbishop Rummel High School reserves the right to examine all data to make sure that all users are in compliance with these regulations.

As an Internet user, I agree to follow the rules and policies in all of my work with computers while attending Archbishop Rummel High School.

1. Internet is to be used for scholarly research and as a means of obtaining needed educational information. The student is prohibited from using the Internet for other purposes during the scholastic day. The student takes responsibility for all content found on the computer or laptop. The student's personal laptop is subject to removal if the content on the laptop is found to be in violation.
2. The student will be instructed in the proper use of the network. The student's use of the Internet must be in support of education and research and be consistent with the educational objectives of Archbishop Rummel High School. Use for commercial activities, product advertisement, or political lobbying is prohibited. This includes, but is not limited to, copyrighted material, threatening or obscene material, or material protected by trade secret. Archbishop Rummel High School reserves the right to monitor the Internet usage of all students through specialized software

reporting as well as any other means available to teachers and administration. Archbishop Rummel High School has a content filtering system at all schools, and students are not allowed to access inappropriate sites. Should a student find material that may be deemed inappropriate while using the Internet, he should immediately inform a teacher and refrain from downloading this material.

3. The student may not use any chat or collaboration program to communicate with others through the computer network during class, unless a teacher or administrator expressly authorizes him to do so. The use of e-mail during class, without teacher approval, is strictly prohibited. Likewise, the playing of games during class time, without teacher approval, is also strictly prohibited. No computer programs (executables), music files, video files, pornography, or copyrighted material may be distributed over the network. This rule prohibits sending files through e-mail as well as setting up "servers" on a student's laptop or by any other physical or electronic means. The student should not download copyrighted music, video, or non-shareware programs, games, and/or any programs not supported by Archbishop Rummel High School. Any use of peer-to-peer software is strictly prohibited. This includes but it is not limited to Napster, Imesh, Morpheus, Kazaa, or WinMx.
4. The student must take full responsibility for his own actions. Archbishop Rummel High School, along with the other organizations assisting us in providing Internet access, will not be liable for the actions of anyone using the school's connection to the Internet. The student will assume full liability – legal, financial, or otherwise – for his actions. In addition, Archbishop Rummel High School takes no responsibility for any information or materials that are transferred through the Internet.
5. The student is responsible for not pursuing material that could be considered offensive. Parents must realize that their students may encounter material on a network/bulletin board that they do not consider appropriate (vulgar jokes, statements of belief that some might consider immoral, etc.).
6. The student must not attempt to bypass or disable any filtering and security devices. This includes any attempt to

“crack” passwords, operating systems or other network or Internet devices.

7. The student represents Archbishop Rummel High School in everything he does. At no time should a student participate in a social networking setting that conflicts with the beliefs and policies of Archbishop Rummel High School. This includes but it is not limited to Facebook, MySpace, or Twitter.

Student Activities

Introduction

Archbishop Rummel High School provides a variety of co-curricular, extracurricular, and athletic activities in an effort to promote and model the LaSallian traditions of faith, community, and service. The many activities help students to grow spiritually, as well as foster social awareness, talents, and leadership ability.

Archbishop Rummel High School requires that all students participating in any type of co-curricular, extracurricular, or athletic activity pass, during the previous school year, at least six subjects which count towards the graduation requirements. For first semester participation, students must earn at least a 1.50 grade point average in all subjects pursued. For second semester participation, students must pass six subjects, with no GPA minimum requirement. Students who do not meet these requirements cannot participate in activities until all requirements are met.

Purpose

All activities are designed to foster a sense of Raider Pride in all those who participate in or attend Archbishop Rummel High School events. All students should be involved in order to develop and share their unique talents with the rest of the student body. By participating in activities, students are afforded the opportunity to excel both inside and outside the classroom. Archbishop Rummel High School strives to develop the entire student into the complete man that God has created him to be.

Conduct of Club Members

At all times, including road trips, club members are to be dressed appropriately and must conform to the grooming policies in the handbook. Club members should constantly conduct themselves

in a respectful manner, set forth in the handbook, as a Raider always should.

General Activity Award

The General Activity Award is presented to students each year who have received at least 40 points for participation in various school extra-curricular activities. The points are awarded by the moderator of the activity.

Eighth- and ninth-graders earning the award receive a certificate. In tenth grade, they may earn a jacket, then a stripe, and as a senior a plaque, if they have received a stripe. The first time a student in tenth, eleventh, or twelfth grade receives the award he earns a certificate, the second time a jacket, and the third time a stripe. **Only one** Archbishop Rummel jacket is awarded to a student during his high school years.

The club activities and the *maximum* number of points that may be awarded are listed below.

15-Point Activities

Ambassadors	National Honor Society	Project Raider Hope
Campus Ministry	Raider Yearbook	Student Council
Class Officer	Raider Pride Newspaper	
Key Club	Operation HeadStart	

10-Point Activities

Big Brothers	Jr. High Math Club	Nat. Jr. Hon. Soc.
Cheerleading	Library Club	Rummel Review Mag.
For. Lang. Club	Mass Band/Choir	Science Club
Genesian Players	Mu Alpha Theta	Youth Legislature

5-Point Activities

Art Club	Football	*Rally
Band	Golf	Rugby
Baseball	In-Line Hockey	Soccer
Basketball	Lacrosse	Swimming
Bowling	Lifeguards	Tennis
Chess Club	Paint Ball Club	Track/Field
Cross Country	Ping Pong Club	Video Games
Disc Sport Club		

***Rally:** Any student placing at District Rally in the top five (5) of his subject area will be awarded five (5) points. Any student placing in the top five (5) in State will receive an additional five (5) points.

Academic Clubs

Chess Club

The Archbishop Rummel Chess Club meets every day of the week during the second half of lunch in room 105. All students are welcome to join the club, and no fees are required for membership. To sign up for the monthly tournament, please contact the moderator.

Latin Club

The Latin Club is a cultural and social organization to further students' knowledge about Latin. Students watch films on ancient culture, listen to guest lecturers, pray and sing songs in Latin, and enjoy fun, fellowship, and refreshments. The Latin Club is open to all Latin students.

Library Club

The Library Club's main objectives are to increase student interest and participation in library work and to stimulate interest in reading, computing, and the evaluating of resource materials. Students in the club check library books in and out of the library on the OPAC computers, re-shelve books, and help keep the library clean. All students are eligible to join the library club.

Mu Alpha Theta

A national high school mathematics organization, Mu Alpha Theta is primarily composed of students from the math honors classes, but is open to other students, by invitation only, who have performed well in their math courses to date. Full membership is open to seniors, juniors, and second semester honors sophomores. Associate membership is open to first semester sophomores in the math honors classes. Meetings are held to discuss math and to prepare for the various math tournaments throughout the year and the competitions held at the annual state convention. The Archbishop Rummel chapter of Mu Alpha Theta participates in district meetings with other Jefferson Parish clubs as well as occasionally attends the national convention in August.

National Honor Society / National Junior Honor Society

Sophomores, juniors, and seniors who maintain a cumulative 3.50 GPA or better and who demonstrate qualities of character, service, and leadership may be nominated to join the National Honor Society. Eighth and ninth graders who display the same

characteristics may be nominated for the National Junior Honor Society. To be inducted into NHS after nomination, candidates must submit proof of membership and participation in several school organizations. All nominations must be approved by the faculty and administration.

The National Honor Society creates enthusiasm for scholarship, stimulates a desire to render service, and promotes leadership and development of character. Club activities include an induction ceremony, tutoring throughout the academic year, and multiple service projects.

STATS

STATS (Statistics and Technology Advance Student Thinking) is a “statistical analysis firm” on campus. Made up of current and former Advanced Placement Statistics students, members design statistical studies, administer surveys, collect data, and analyze the results.

Video Game Club

The Video Game Club is open to all students. Members meet twice a week on either Tuesday, Wednesday, or Thursday in either room 112, 114, or 121 after school to play various video games. Club members determine which video games will be offered.

Youth Legislature

Youth Legislature is a YMCA sponsored club which is open to students grades 9 - 12. The club is based around the legislative and judicial branches of U.S. government. Members learn the rules and procedures of the legislative process during the first months of the school year, leading up to state wide convention in Baton Rouge that creates a mock Congress and Supreme Court. All club members will sponsor a bill that will be entered into that year's YMCA legislative session. Members debate their bills in the actual Louisiana State Capitol.

Fine Arts Clubs

Art Club

The Art Club enters many artistic events throughout the school year as well as aids teachers, administrators, and organizations in artistic endeavors. The club is open to all art class students.

Genesian Players

Named for St. Genesius, the Roman Comedian and Christian martyr, the Archbishop Rummel dramatics club is responsible for the drama program at the school. The organization was founded in 1963 and produces three shows a year. The Genesian Players is open to all members of the Raider community.

Jazz Band

The Jazz Band is open to any member of the Honors Advanced Band Winds and Honors Advanced Band Percussion classes who meets the audition requirements. The Jazz Band performs at the Christmas and spring concerts, student activities, contests, and community functions. This ensemble stresses the performance of jazz literature and improvisation along with improving music reading and jazz theory skills.

Jazz Workshop

The Jazz Workshop is open to any member of the Honors Advanced Band Winds/Honors Advanced Band Percussion and Intermediate Band classes who meets the audition requirements. The jazz workshop performs for the spring concert and jazz festivals. This beginning level jazz ensemble will teach the fundamentals of jazz along with improving music reading and basic jazz theory skills.

Raider Marching / Concert Bands

The Archbishop Rummel band program is a co-educational program in conjunction with Archbishop Chapelle High School. The first part of the Raider Band season is spent rehearsing music inside and performing field drill outside for the football games and competition. Preparing a competition field show for several marching competitions and halftime performances are the main objectives of the marching band. The Marching Band also performs in three to four Mardi Gras parades a year and in Disney World in Orlando, Florida every two years.

The Concert Bands are organized at the end of the football season by separating the marching band into three separate ensembles (symphonic, concert, and cadet) by means of a spring audition. The bands perform in competitions and at the Christmas and spring concerts.

Video Games Club

This club meets weekly to play various video games. Membership is open to all students. The club members determine which video

games will be offered. In addition to regular meetings, several tournaments are held throughout the year.

Literary Clubs

Raider Review

The Rummel Review, the school's literary magazine, publishes the creative work of students, such as poetry, short stories, creative nonfiction, novel excerpts, and short plays. In addition to submitting pieces, students can also become copy editors or editors, helping design and construct the magazine.

Raiders' Digest Newspaper

The *Raiders' Digest* staff publishes the student newspaper throughout the school year. Students run the editorial board, write the stories, edit, and proofread the layout. Several issues are distributed each year and any student may become involved in the newspaper.

Raider Yearbook

The yearbook staff works throughout the year recording the events and experiences that make up a given year. There are a few staff openings each year. Any student interested in photography, copy writing, page design, reporting, data entry, graphics, or proofreading should enjoy the Yearbook staff.

LaSallian Service Clubs

Big Brothers

Big Brothers are responsible for integrating the eighth and ninth graders into the school community. Big Brothers promote school spirit and organize socials throughout the school year. Membership is open to all seniors who complete the application process and must be approved by the moderator and the administration.

Campus Ministry

Campus Ministry supports a spiritual environment on campus. Club members help to organize retreats, participate in music ministry, liturgies, social justice education, abstinence education, and various service projects. All students are open to join campus ministry.

Fellowship of Christian Athletes

The purpose of FCA is to “present to athletes and coaches, and all whom they influence, the challenge and adventure of receiving Jesus Christ as Savior and Lord, serving Him in their relationships and in the fellowship of the Church.” The club meets monthly and is open to all students who wish to share in food, fun, fellowship, testimony, and games.

Key Club

The Key Club aims to develop leadership ability, Christian service, and good citizenship by following the Key Club International pledge to “build our homes, schools, and communities.” Sponsored by the Moisant Kiwanis Club, the Key Club routinely volunteers at Raider events and events throughout the New Orleans Metropolitan area. The Key Club is open to all students who wish to join.

Lifeguards

Under the patronage of Our Lady of Guadalupe, lifeguard members strive to promote the dignity of all human life, especially the life of the unborn child. The club accomplishes this through prayer, sacrifice, and involvement with local right to life groups. Membership is open to all students.

Operation HeadStart

Operation HeadStart is a service organization that works with at risk populations throughout the metropolitan area. The group works closely with Project HeadStart under the Jefferson Community Action Program. Members of the club visit the school and plan numerous activities to help the young children. This organization also works with the terminally ill, battered women, senior citizens, and Alzheimer’s patients.

Raider Ambassadors

Raider Ambassadors communicate the mission, beliefs, and philosophy of Archbishop Rummel High School to the public as official hosts to all Rummel and community events. They serve with pride at all functions, activities, events throughout the school year. Members must complete an essay and must be approved by the administration.

Raider Hope

Students assist with the rebuilding of New Orleans by cleaning and reconstructing flooded homes and neighborhoods. Students assist “Hope House” and St. John the Baptist Community Center in

their service to their residents. The club also participates in community functions such as Christmas in October, the Rally for Orleans Schools, Parkway Partner gardens, and "Make a Difference Day." Membership is open to all students.

Student Council

The Student Council acts as a liaison between the students and the administration, and promotes and organizes student activities. The Executive Board, consisting of President, Vice-President, Secretary, and Treasurer, is elected by the entire student body. Class level officers are elected by each respective class level. Homeroom representatives and vice-representatives are also elected to represent each homeroom. The student council constitution can be found in the student council office.

Club Athletics

Inline Hockey

The Inline Hockey team is open to all students. The team competes in a local league comprised of other high schools in the area.

Intramural Athletics

Intramurals provides an opportunity for students to participate in some form of athletic competition. All students are eligible to play any sport provided they do not participate in the same sport at the varsity level.

Lacrosse Team

The Lacrosse team competes against teams from many area high schools. Membership is open to all students.

Powerlifting Team

The Powerlifting team competes in various tournaments throughout the year. The LHSAA is considering powerlifting as a sanctioned sport and the programs will compete under that provisional status for the next two years.

Rugby Club

The Rugby Club team participates in the New Orleans Rugby Football League that is sponsored by the USA Rugby Football Union. Club members form a team and compete against other area high schools. Membership is open to all students.

Ultimate Frisbee Club

Ultimate Frisbee is a face-paced and exciting game that requires endurance, hand-eye coordination, and the drive to learn new throws, skills, and strategies. Teams attempt to advance the disc up the field toward their end zone, similar to football. The school's team plays all year long against other metro high school and college teams. Practice is open to all who are interested, regardless of experience or ability.

Athletics

Eligibility

To participate in any athletic program, students must be in good school standing (see Introduction section of Student Activities). All student-athletes must have a completed physical and a proper certificate of live birth on file with the school. All athletic departments and their athletes must abide by the rules set forth by the LHSAA in order to participate. All questions of eligibility should be addressed to the athletic director.

Baseball	8 th grade, 9 th grade, junior varsity, varsity
Basketball	8 th grade, 9 th grade, junior varsity, varsity
Bowling	teams of four
Cheerleaders	Varsity
Cross Country	junior high, junior varsity, varsity
Football	8 th grade, 9 th grade, junior varsity, varsity
Golf	junior varsity, varsity
Soccer	8 th grade, 9 th grade, junior varsity, varsity
Swimming	junior high, junior varsity, varsity
Tennis	junior varsity, varsity
Track	junior high, junior varsity, varsity
Wrestling	junior high, junior varsity, varsity

Conduct of Athletes

On road trips, athletes must dress appropriately and conform to the grooming and behavior policies detailed in the Behavior Policy.

On the field of competition athletes will conduct themselves in a respectful and cooperative manner, always displaying the highest level of class and sportsmanship.

Appendix

Asbestos Management Plan

In accordance with the Asbestos Hazardous Emergency Relief Act (AHERA), a Management Plan has been prepared and approved by the State Department of Environmental Quality (DEQ). This management plan is available for anyone to review in the library during regular school hours. If anyone desires a copy of the plan, it will be made available at the cost of \$25.00 (which covers the cost of reproduction).

Awards Program

The school awards program is designed to recognize and honor the unique contributions and talents of each student in the activities in which he chooses to participate. During ceremonies organized by the director of student activities, school letter awards, certificates, plaques and other special awards are presented during the fall and spring semesters. A leadership awards ceremony will be held at the end of the school year. All awards and special recognitions (curricular and co-curricular) presented to a student are subject to the approval of the principal, the director of student activities and the athletic director.

Bookstore

The school bookstore handles school supplies, uniform shirts, P.E. uniforms, Archbishop Rummel High School bookbags, sweatshirts, jackets, etc. Uniform shirts and sweat tops must be purchased through the school bookstore. Bookstore purchases will be made during the designated times advertised on the door of the Bookstore. Students are responsible for all state textbooks. Textbooks that are lost or damaged must be paid for by the student. When textbooks are accounted for, money will be refunded. Only class sets of state books can be left in the classroom. Book socks and plastic covers are not allowed on state books; only paper covers are permitted.

Confirmation

It is Archdiocese of New Orleans policy that the preparation and celebration of the sacrament of Confirmation are the responsibility of the student's church parish. Even though the school's curriculum in religious education follows archdiocesan guidelines, it does not include the added preparation for

confirmation. Students are encouraged to contact their local church parish for its requirements concerning confirmation.

Emergency School Closings

School closings will be reported to local TV stations. Listen and look for an announcement regarding Archbishop Rummel High School or all archdiocesan schools on these stations. The official station for school closings is WWL-TV and WWL Radio. Notice of any school closing will also be communicated through the SchoolReach message system and by a posting on the school website at www.rummelraiders.com.

Field Trips

Students participate in field trips in order to enhance classroom learning. Students are expected to behave in a manner that reflects the high standards of the school. All policies of the school are in effect during field trips. The proper attire will be announced prior to the trip and all students must adhere to the dress code if they wish to be included on the trip.

Fire Drills

At the sound of the fire alarm, all students, teachers, and staff must vacate the school buildings. On the bulletin board in each classroom is a notice indicating the exit to use and place of assembly. Students are to exit the classrooms in single file, in silence, and move quickly to the designated area. Once in the correct area, teachers are to take roll and account for all students.

Fraternities

Archbishop Rummel High School strongly discourages its students from belonging to high school fraternities. The school believes that boys of high school age should not belong to these organizations, which are outlawed in many states and which promote a clannish atmosphere detrimental to a school's unifying spirit. For these reasons, students are not allowed to wear clothing displaying fraternity.

Parent Booster Club

All parents of Archbishop Rummel students are encouraged to become active members of the Parent-Boosters Club. The dues are payable on Check-In Days in August. The Parent-Boosters meet once approximately every nine weeks to keep parents informed about school activities and policies. The agenda usually includes reports from various board members, student recognition, athletic updates, presentation of clubs or teams

associated with the school, club projects, and a brief address from the school's principal and/or president. Teachers are available for consultation with parents one hour before each mid-quarter meeting. Refer to the monthly school calendars for exact dates. Representatives of the Parent – Boosters Club work with the school's administration to help with fund-raising activities, to serve as hosts and hostesses for various school functions, and to organize with other school-support events.

Posters

In order to promote interest in athletic games, school activities, or student council candidates, students are allowed to hang posters in the cafeteria, on the doors of the classrooms, and on the bulletin boards at the ends of the halls. Posters may not be put on any painted wall surfaces or hung from the ceiling. They should be cleared with the dean of students before being hung.

Prescription Medications

Students are not permitted to carry prescription medicines at school. Any student who must take a prescription medicine during the school day must bring the medicine to the dean of students office when he arrives at school and report to that office for the administration of that medicine.

Public Information & Communication Release

Enrollment of a student at Archbishop Rummel High School constitutes a consent of his parents and guardians for the student's name, voice or likeness to be used in news publications, audiovisuals and other electronic transmissions issued by employees or designees of Archbishop Rummel High School or by members of the media with permission of Archbishop Rummel High School or offices within the Archdiocese of New Orleans without compensation or reimbursement of any kind related to its use. These information items may include, but are not limited to, photographs, videotapes, live broadcasts, sound recordings, Internet postings or electronic transmissions related to school activities.

Readmission of Students

A student who has been asked to leave Archbishop Rummel High School for academic or behavioral reasons will not be readmitted. If a student has left Archbishop Rummel High School for any reason acceptable by the school administration, readmission will be considered depending upon available space at the time the student wishes to be readmitted. If space is available, as

determined by the principal, then regular admission criteria and procedures apply.

School Announcements

Each day during homeroom and at the end of the academic day announcements are made to the student body over the school's public address system. During these announcement periods, all movement and activity is discontinued so that full attention, in silence, may be given to these announcements. All announcements require the permission of the director of student activities.

School Dances

Student dances are held periodically during the school year. Ordinarily, these dances are planned exclusively for Archbishop Rummel students and their dates. These dances are sponsored by the Student Council and are chaperoned by faculty members and administrators. A dress code is enforced for all dances.

Student Academic Records

Archbishop Rummel High School abides by the provisions of the Family Educational Rights and Privacy Act (FERPA) with respect to the rights of parents and, in the event of divorce, the rights of custodial and non-custodial parents. In the latter case, absent a court order to the contrary, the school will provide the non-custodial parent access to academic records and to other school-related information regarding the student. If there is a court order specifying that no information is to be given, it is the responsibility of the custodial parent to provide the school with a copy of the court order.

Student I.D. Cards

Official I.D. cards should be carried at all times. Lost cards should be reported to dean of students immediately. Lending a card or failure to present it when requested by a school official is a violation of school regulations and will result in a conduct detention. I.D. Cards are void upon termination of enrollment and the school year. Cards must be returned to the dean of students if one leaves school before the end of the term. To replace the I.D. card, the student must go to the Yearbook Office at the beginning of his homeroom period and pay \$5.00 for the replacement cost.

Student Insurance

The fee for the student insurance is included in the registration fee that is charged to all students at the beginning of the school

year. If a student is injured during team practice or play, he reports to the athletic director for insurance forms; if he is injured at any other time during the school day or on the way to and from school, he reports to the Finance Office. Reports of injuries must be made without delay for claims to be honored.

The following procedure is to be followed by a student or student/athlete who has been injured at school or in a school-sponsored function:

- Student – The student is to report to the school's Finance Office to fill out an accident claim form. The Finance Office will complete its portion of the claim form (Part I) and mail it directly to the student's parents for completion.
- Student Athlete – The student/athlete is to follow the same procedure as above with the exception of seeing the athletic director in place of the Finance Office. The athletic director will assist the student/athlete and parents if they would like his assistance. If a student or student/athlete is injured at school or in a school-sponsored function, he must see a doctor within thirty days of the injury. A claim must be filed with the insurance company within 90 days of the accident for the insurance company to honor a claim. It is the responsibility of the parent of the student to secure a claim form from the school and to file the necessary claim with the insurance company. Reports of injuries must be made without delay for claims to be honored.

Archbishop Rummel Summer School

Archbishop Rummel High School conducts summer school for all Archbishop Rummel High School students as well as students from public, Catholic, and private high schools. Archbishop Rummel High School students are required to remedy failures at the Archbishop Rummel Summer School, except for those students not returning due to disciplinary policies. The major areas of concentration are make-up subjects for junior high and high school failures. A maximum of two full credits may be made up in a summer session. More information about the Archbishop Rummel Summer School is available beginning in the month of April.

Supervision of Students

Supervision before School Hours

The time of before school supervision is based upon bus transportation and parental drop-off. The earliest arrival time for buses is 6:45 a.m. Supervision of bus students begins with the earliest arrival time for students at 6:45 a.m. in the Raider Room. All other students are to be dropped off at school after 7:00 a.m., when supervisory personnel are on duty. The classroom buildings are opened for students at 7:20 a.m.

Supervised areas that are accessible to all students arriving after 7:00 a.m. include the Raider Room, library, and commons/gym area.

In the event of injury or accident before school, the teacher on duty is to follow the guidelines as stated in the faculty handbook.

Supervision after School Hours

The time of after school supervision is based upon bus transportation and student departure from the senior parking lot. The latest departure time for buses is approximately 3:05 p.m. Supervision of students (who are not involved in supervised extra-curricular activities) ends at 3:05 p.m.

Supervised areas that are accessible to all students waiting to depart from school include commons/gym area, senior parking lot, and North Hullen bus departure area.

In the event of injury or accident after school, the teacher on duty is to follow the guidelines as stated in the faculty handbook.

Extracurricular Activities before and after School Hours

The principal is responsible for the direction of all activities of the school, including those occurring outside the school building or day. The principal has the right to delegate the duty of supervision, but remains ultimately responsible for all activities.

Moderators/coaches of extracurricular activities are to be qualified and approved by the school administration. Overall responsibility will be given to qualified and experienced moderators/coaches. Non-faculty moderators/coaches

should be instructed and familiar with all policies and procedures for an activity.

In the event of injury or accident after school, the teacher on duty is to follow the guidelines as stated in the faculty handbook.

Telephones

Students are not ordinarily allowed to make telephone calls from the school office at designated times. The use of the phone should be limited to brief necessary calls. Consideration should be shown to others waiting to use the phone.

Telephone Calls to School

The school telephone number is 834-5592. Calls to the school may be made between 7:00 a.m. and 4:00 p.m. Teachers will not be called from their classes for telephone calls, but parents may leave word on the teacher's voice mail or write an e-mail message. Telephone messages will not be delivered to students during school hours except in cases of emergency.

Transportation

Transportation to and from school is provided free of charge to residents of East Jefferson (as of the date of publication). No bus transportation is provided by Jefferson Parish School Bus System if the student lives within a two-mile radius of the school.

For school-sponsored field trips, school buses are the preferable means of transportation of students to and from the activities. If private vehicles are used, the driver must be 21 years of age and present a copy of a valid driver's license and a copy of proof of insurance. Additionally, parents are to sign the school activity permission slip. The permission slip must include details regarding the method of transportation.

Use of passenger vans is prohibited in light of the National Transportation Safety Board's recommendation.

Class Time Schedules

Regular Schedule

7:30 - 8:30	1st Hour
8:35 - 9:35	2nd Hour
9:40 - 10:40	3rd Hour
10:40 - 11:30	Lunch
11:35 - 12:45	5th Hour
12:40 - 1:40	6th Hour
1:45 - 2:45	7th Hour

Homeroom Schedule

7:30 - 7:45	Homeroom
7:50 - 8:45	1st Hour
8:50 - 9:45	2nd Hour
9:50 - 10:45	3 rd Hour
10:45 - 11:40	Lunch
11:45 - 12:40	5 th Hour
12:45 - 1:40	6 th Hour
1:45 - 2:45	7 th Hour

Mass Schedule

7:30 - 8:13	1st Hour
8:18 - 9:01	2nd Hour
9:06 - 10:36	Mass
10:41 - 11:24	3rd Hour
11:24 - 12:16	Lunch
12:21 - 1:04	5th Hour
1:09 - 1:52	6th Hour
1:57 - 2:45	7th Hour

AM Assembly Schedule

7:30 - 9:00	Assembly
9:05 - 9:48	1st Hour
9:53 - 10:36	2nd Hour
10:41 - 11:24	3rd Hour
11:24 - 12:16	Lunch
12:24 - 1:04	5th Hour
1:09 - 1:52	6th Hour
1:57 - 2:45	7th Hour

PM Assembly		
7:30 - 8:20	1st Hour	
8:25 - 9:15	2nd Hour	
9:20 - 10:10	3rd Hour	
10:15 - 11:05	5th Hour	
11:05 - 11:55	Lunch	
12:00 - 12:50	6th Hour	
12:55 - 1:45	7th Hour	
1:50 - 2:45	Assembly	

8 Period Day Schedule		
7:30 - 8:20	1st Hour	
8:25 - 9:15	2nd Hour	
9:20 - 10:10	3rd Hour	
10:15 - 11:05	5th Hour	
11:05 - 11:55	Lunch	
12:00 - 12:50	6th Hour	
12:55 - 1:45	7th Hour	
1:50 - 2:45	8th Hour	

Exam Day Schedule		
7:30 - 7:40	Announmts.	
7:40 - 8:50	1st Exam	
8:50 - 9:00	Break	
9:00 - 10:10	2nd Exam	

Daily Rotation Schedule

Day 1	Day 8	Day 7	Day 6	Day 5	Day 3	Day 2
1	8	7	6	5	3	2
2	1	8	7	6	5	3
3	2	1	8	7	6	5
Lunch	Lunch	Lunch	Lunch	Lunch	Lunch	Lunch
5	3	2	1	8	7	6
6	5	3	2	1	8	7
7	6	5	3	2	1	8

2011 – 2012 Calendar and Important Dates

First Semester

August 12 – 15	Faculty Meetings/Preparation Days
August 16 – 17	Student Orientation Days
August 18	First Day of School – 8 th & 9 th Grade
August 20	Welcome Day
August 22	First Full Day of School – All Students
August 25	Senior Ring Mass
August 26	Senior Ring Holiday
September 5	Labor Day Holiday
October 1	Homecoming
October 10 – 14	Exams
October 12	Standardized Test Day
October 27	Open House
October 28	Open House Holiday
November 21 – 25	Thanksgiving Holiday
December 15 – 16	Exams
December 19 – 20	Exams
December 21	Exam Make-up day/Record Day
December 22	Christmas Holidays Begin

Second Semester

January 4	Classes Resume
January 16	MLK Holiday
February 20 – 24	Mardi Gras Holiday
March 12 – 15	Exams
March 16	Rummel Day
April 5 – 9	Easter Holiday
April 10	Raffle Holiday
May 3	Last Full Day for Seniors
May 7 – 10	Senior Exams/AP Exams
May 7 – 18	AP Exams
May 21 – 24	Exams
May 24	Graduation
May 25	Exam Make-up day/Record Day

Note: The complete daily calendar of all school activities is listed on the school website at www.rummelraiders.com.

Examination Schedule 2011 - 2012

1st Quarter

<u>Date</u>	<u>1st Exam</u>	<u>2nd Exam</u>
Monday, October 10, 2011	Period 3	Period 5
Tuesday, October 11, 2011	Period 7	Period 1
Thursday, October 13, 2011	Period 8	Period 2
Friday, October 14, 2011	Period 6	

2nd Quarter

<u>Date</u>	<u>1st Exam</u>	<u>2nd Exam</u>
Thursday, December 15, 2011	Period 2	Period 8
Friday, December 16, 2011	Period 5	Period 6
Monday, December 19, 2011	Period 7	Period 3
Tuesday, December 20, 2011	Period 1	

3rd Quarter

<u>Date</u>	<u>1st Exam</u>	<u>2nd Exam</u>
Monday, March 12, 2012	Period 7	Period 2
Tuesday, March 13, 2012	Period 6	Period 1
Wednesday, March 14, 2012	Period 3	Period 5
Thursday, March 15, 2012	Period 8	

4th Quarter

<u>Date</u>	<u>1st Exam</u>	<u>2nd Exam</u>
Monday, May 21, 2012	Period 8	Period 6
Tuesday, May 22, 2012	Period 3	Period 2
Wednesday, May 23, 2012	Period 1	Period 7
Thursday, May 24, 2011	Period 5	

(Senior exams follow the same schedule for 4th Quarter but the dates are May 7-10, 2012.)

Principles for Open Communication

Strengthening the Parent – School Partnership

As Catholic school educators at Archbishop Rummel High School, we are called to assist parents in fulfilling their obligation to provide for the faith formation and Christian education of their children. With this fundamental responsibility in mind, all communication will be given and received in a spirit of mutual support, charity, and with a desire to help young people grow in knowledge and responsibility.

As educators, we will:

- Respect parents' right to know and understand factors influencing their son's progress in school.
- Respect confidential information shared by parents with the school or with individual staff members.
- Work professionally with parents as partners in the education of Rummel students.

Communication will be governed at all times by two key principles. First, we encourage and welcome questions from students and parents. Such inquiries are the first steps toward understanding and progress. Parents and students should not be afraid to raise questions or make inquiries to a staff member because they fear consequences of any kind. Second, anonymous information or complaints will not be accepted or forwarded. Anonymity is a barrier to open communication and problem solving.

It is our hope that students should feel free to approach their teachers, coaches, or moderators with any concerns or questions. This should be the first step toward resolving a difficulty and often a problem is easily correctable with discussion and the sharing of information. Such communication is welcomed and expected as a genuine way of learning. It is often an important step prior to parents needing to become involved in discussion with teachers or other staff members. Staff members are always willing to respond to an inquiry and are committed to responding promptly to their students.

After an initial contact by students and/or parents has been made with a staff member, students and/or parents may feel free to contact an appropriate supervisor should they still have questions or feel that more discussion is needed. As a general rule, students and parents

should direct their questions or concerns to the faculty/staff members in the following sequence:

- 1) Teacher or staff member with whom the student is directly involved related to the issue.
- 2) If no resolution, teacher's department chair, or staff member supervisor.
- 3) Teacher's supervisor (assistant principal).
- 4) President/Principal

All general questions regarding academics and curriculum should be directed to the academic assistant principal. Questions involving discipline should be directed to the dean of students. Questions related to athletics should be directed to the athletic director, and those related to student activities other than athletics should be directed to the director of student activities.

While we encourage voicemail and/or email as means to facilitate the scheduling of meetings or as ways to begin communication, these methods cannot serve as substitutes for face-to-face meetings or direct telephone conversations. When concerns/issues need to be addressed, parents, students, and staff members should try to discuss them in person in a direct and courteous manner.

The Archbishop Rummel High School counseling staff is an excellent resource for those students who may have questions or concerns about social development. Your son has been assigned a specific counselor. The director of guidance or the guidance department secretary can assist you in contacting your son's counselor.

It is our goal as a community founded on Christian values to be forthright and open in all communication with parents, students, and fellow staff members. We look forward to working together to provide Archbishop Rummel High School students a communication model that will serve them for a lifetime.

Fight Song

Roar, Rummel Raiders
Red, white, 'n' blue;
Roll, Rummel Raiders,
Ramble right on through.
Onward 'n' upward
We're flying high;
The Raiders are out for a victory;
It's written in the sky.
We are the pride of the Southland,
We're here to stay;
Raiders, the champions,
Boldly show the way.

Oh! We never give in 'til we get a win,
And we will win today.
Rummel Raiders shout Hooray!
FIGHT!

Profile of an Archbishop Rummel High School Graduate

LaSallian Tradition

The Archbishop Rummel High School graduate:

- Personifies the teachings of Jesus Christ and the Catholic Church by practicing his faith
- Demonstrates the principles of “faith, community, and service” espoused by St. John Baptist de La Salle
- Strives to be a Christian gentleman through his compassion for others
- Fulfills his civic responsibilities through active participation in the community
- Honors and enhances the traditions of Archbishop Rummel High School

Social Awareness

The Archbishop Rummel High School graduate:

- Embodies the spirit of our namesake, Archbishop Joseph Francis Rummel
- Respects the dignity of others
- Displays high morals and values
- Exhibits intellectual, spiritual, and social maturity
- Epitomizes school pride through his words and his actions
- Applies self-discipline in adverse situations
- Accepts ownership of his actions
- Exemplifies self-confidence in an ever-changing, culturally diverse world
- Dedicates himself to his family
- Promotes justice and social awareness

Academic Excellence

The Archbishop Rummel High School graduate:

- Believes learning is a life-long process
- Commits himself to personal and professional excellence
- Promotes honesty and integrity
- Thinks critically to solve problems
- Communicates effectively
- Identifies and cultivates his unique talents
- Makes informed decisions
- Strives to reach his full potential

**Archbishop Rummel High School
2011 – 2012 Student Handbook
Consent Form**

The rules and policies for Archbishop Rummel High School are outlined in the Student Handbook and are a material condition of the contractual agreement between the school and the student and his parent/guardians. In developing the rules and policies for Archbishop Rummel High School, we have tried to be as explicit as possible, but we are aware that during the academic year new and unusual circumstances may arise. The President/Principal will have the authority to use his discretion in making decisions regarding unforeseen circumstances. The President/Principal may also amend the student handbook. Parents and students will be given notice.

By signing below, parents and students indicate that they have read and that they understand the policies, rules, and regulations of Archbishop Rummel High School, as explained in the 2011-2012 Student Handbook, and agree to abide by those rules during the 2011-2012 school year.

Student Name _____
(Please print)

Student Signature _____ Date _____

Parent/Guardian Signature _____ Date _____